This Acceptable Use Policy is in addition to the regular acceptable use policy signed by all students. Therefore, all students must abide by the rules of both policies.

School provided computing device
As a Hunterdon Central student, you might be provided with a computing device for your educational use. The device is an extremely useful tool and when properly used can enhance your learning in many ways. Though it may be used for many purposes, you must remember that its main purpose is as a learning tool. In order to ensure that you get the most out of your computer, we ask you to read this document carefully and observe the guidelines and policies within.

General information about your school provided computer
A device assigned to you continues to be Hunterdon Central's property. They are labeled with asset tags and a printed name tag. Do not remove these labels. The device is your responsibility. Therefore, you should not loan your computer to anyone or allow your friends or family to use it. You will be held accountable for damages or misuse. The school therefore has the right to confiscate your computer at any time or to audit the computer. You will need to return all school property when your class is complete.

The following guidelines are to ensure that your school-provided device stays in good working order. You should:

• Keep all components in a safe and clean place where they will not be damaged.
• Not change hardware settings or non-cosmetic system software settings.
• Provide Hunterdon Central with a police report in the event of fire or theft of a school-owned device

Using Student-Owned Personal Devices
Student one-to-one program participants are encouraged to bring their personally-owned computing devices for use in the classroom. There are two ways students can connect their devices to our school network: guest wireless for Internet access only and virtual desktop connection via VmWare. Both require the student to visit the "Central Hub" in order to activate access. All Internet traffic will be logged and filtered through the district's Internet content filter.

Any software residing on student-owned devices is the sole responsibility of the owner. Anti-virus software is the responsibility of the owner and must be updated to meet the minimum requirements of the district. All devices will be checked before you are allowed access to the HCRHS network.

Repair and maintenance of student-owned devices is the sole responsibility of the owner. Hunterdon Central Information Systems staff will not provide technical support to evaluate or repair student-owned devices outside the scope of assisting the user to access the school network.

If it is determined that you have engaged in unauthorized activity and/or have violated this Acceptable Use Policy (AUP), your access to the network will be disabled and/or the privilege of using personal devices on district facilities will be revoked.

Participants and parents must also recognize that there is an element of risk when bringing personal property to school. By providing consent, students and parents/guardians understand that Hunterdon Central Regional High School District will not accept responsibility for loss of, or damage to, student property or data.

Some classes will be piloting the use of student-owned smartphones. Use of smartphones will be limited to approved classes as we pilot their use. Smartphones will not be granted access to the district network and will need to use your Internet Service Provider for access.

The following guidelines must be respected to ensure fair use for all Hunterdon Central community members.

File Storage
Your files will be stored either on Hunterdon Central's servers, on the computer's local drive, or your own external storage.

Do not share your login credentials with anyone else, and do not attempt to log in using anyone else's credentials.

Server space should be used for educational purposes only. Do not use the server to store personal files such as movies, games, non-school related images, etc. Personal files and applications should be stored on your computer's hard drive; Hunterdon Central is, however, not responsible for the loss of any of these files if your computer crashes or breaks.   It is recommended that you save a copy of important school work to the file server.

Connecting to the Internet
The entire school is covered by a high-speed wireless Internet network. Students in the program will be able to access the Internet while at school. With all this, however, comes a degree of risk and of danger: there are things to avoid and general rules to abide by while online. Below is a list of some of the opportunities and limitations presented to you on the Hunterdon Central network.

Here are some basic "Do's and Don'ts" of Internet communication.

Do
- Use clear and precise language whenever possible.
- Treat others as you'd like to be treated.
- Be polite and courteous, whether you are writing to a friend or to a teacher.
- Keep your correspondence (email, IM, etc) brief and to the point.
- Respond to emails promptly to assure that information gets to where it needs to go.

Don't
- Use profanity.
- Include any explicit sexual content in your writings.
- Be rude or aggressive towards others.
- Send others offensive files or messages.
- Use the Hunterdon Central email account for resolving a personal feud.

Remember that all email can be read by the Hunterdon Central technology team and administration. Don't write anything you'd be afraid to show your parents or teachers.

Research
You will be able to browse hundreds of thousands of websites, each containing information which can be used in your school projects and personal learning. Remember that the information you view online is someone else's work, and that it is essential that you respect Copyright laws. All material that is copied from any site must be properly recognized with a citation. Plagiarism will not be tolerated from any student.

Publishing To the Web
From time to time, you or your teachers will wish to publish your work on the Internet for others to see. This is a great opportunity for you as a student as well as for people not directly involved in Hunterdon Central: it provides you and other students with a chance to share your work with the world, and it gives outsiders a view of what is going on here at school. Here are some basic "Do's and Don'ts" of publishing to the web.

- Only use your first name, if at all; never use your last name
- Never share any personal information such as your address
- Never use any copyrighted materials without proper permission and/or citation

Gaming and other entertainment media
At Hunterdon Central, we understand that computers are not only great tools for learning, but for entertainment as well. However, we feel that gaming while at school is distracting both to the gamer and to other students. Because of this, no gaming will be allowed by students while at Hunterdon Central, unless the games have been specially approved

by your teachers. For the same reasons, listening to music and watching videos on your computers is also prohibited while in class, unless directly related to your Hunterdon Central education. And of course, Child Information Privacy Act (CIPA) laws are enforced including pornography, gaming and large bandwidth sites being prohibited. Disciplinary action, legal action, and/or loss of computer privileges will occur if you do not follow these important guidelines and responsibilities.

Online Chat at School
While many members of the Hunterdon Central community -- including faculty and staff -- use online chat programs such as Facebook, iChat, Twitter and others, learning how to use these while remaining a productive member of the community is of the utmost importance. Students who are unable to use social networking sites responsibly and/or at appropriate times will be subject to disciplinary action. Chatting during class time will only be allowed with teacher permission for specific course or project work.

File Sharing and Downloading
The use of the computer to share music, videos, games and other software has become very popular. The Hunterdon Central network does not support file sharing for non-educational purposes; no personal file sharing is allowed while connected to the Hunterdon Central network. This includes using Peer-to-Peer programs like Napster, Limewire and Kazaa, using BitTorrent, or sharing files with other students using USB-Keys or the server.

Off-line classroom instruction
While computing devices will be used in class frequently, there will be times when the teachers will ask that the devices are put aside. Failure to do so will result in disciplinary action.

Modems for Internet Access from home
A small number of USB modems are available for use by students who do not have Internet access from home. Care and use of these modems follow the same guidelines as stated above for the school-owned devices and Internet resources.

These modems are Hunterdon Central property. The district therefore has the right to confiscate your modem at any time. You will need to return the modem when you return your school-owned device. Students are responsible for replacement costs due to loss or damage.

Other Network Restrictions
Do not attempt to "hack" websites while on the Hunterdon Central network.
Do not attempt to log in as another person or to access another person's work, server space, or Hunterdon Central email account.
Do not use the Hunterdon Central network for personal profit (for example, for selling personal products on sites like eBay) or for buying personal objects.
Do not host Internet-based multiplayer gaming sessions.

Students who do not follow the policies in this document may be subject to disciplinary action including loss of computer privileges.

A Warning…
Off-line, there are many people with whom you can make friends and learn from, yet there are some people who would do you harm. The same is true of the online world; while most people are similar to you, some individuals have bad intentions. Hunterdon Central has Internet filters and security to prevent harmful pages from getting through, but no filter is completely flawless. You are expected to make good on-line choices. Making good decisions is important to keeping yourself safe.