HUNTERDON CENTRAL REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
MEETING HIGHLIGHTS
MARCH 20, 2017

The following agenda items from the March 20, 2017 Board Meeting were approved:

Approval of the regular minutes of the February 27, 2017 meeting.

2017-2018 Budget Introduction:

MOVE to adopt the following resolution:

RESOLVED that the Hunterdon Central Regional High School Board of Education acknowledges that the 2017-2018 budget results in a general fund tax levy of $51,567,449 and a debt fund tax levy of $2,214,385 representing a total tax levy of $53,781,834; and be it further

RESOLVED that the Business Administrator be authorized to make budget adjustments as may be required by the County Executive Superintendent and/or new budget information, and to publish the budget upon County Executive Superintendent approval; and be it further

RESOLVED that a Public Hearing for adoption of the following 2017-2018 budget will be held on May 1, 2017, at 7:00 p.m. in the Hunterdon Central Regional High School Little Theater:

GENERAL FUND REVENUE		
Local Revenues:		
Budgeted Fund Balance	$ 3,986,862	
Local Tax Levy	51,567,449	
Miscellaneous Revenue	425,000	
Total Local Revenue		$ 55,979,311
State Revenues:		
Equalization Aid	$ 3,185,863	
Special Education Aid	1,840,406	
Transportation Aid	308,410	
Security Aid	48,383	
PARCC Readiness Aid	29,880	
Per Pupil Growth Aid	29,880	
Professional Learning Community Aid	29,810	
School Choice Aid	247,068	
Total State Revenue		5,719,700
Federal Revenues:		
Other: SEMI	$ 18,032	
Total Federal Revenue		$ 18,032
Total General Fund Revenues		$ 61,717,043
Special Revenue Fund Revenues:		
State (Estimated)	$ 130	
Federal (Estimated)	499,455	
Total Special Fund Revenues		499,585
Debt Service Fund Revenues:		
Budgeted Fund Balance	$ 317	
State Debt Service Aid	0	
Local Tax Levy	2,214,385	
Total Debt Service Fund Revenues		2,214,702
TOTAL REVENUES		$ 64,431,330
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GENERAL FUND EXPENSES		
Operating Expense	$ 60,948,426	
Capital Outlay	768,617	
Total General Fund		$ 62,727,043
Special Revenue (Grants)		499,585
Debt Service		2,214,702
Total Expenditures		$ 64,431,330

Committee Reports and Action

Finance and Insurance

1.1 MOVE that the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended January 31, 2017, be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b).

1.2 MOVE to approve District invoices presented for payment in the amount of $8,819,772.78.

1.3 MOVE to approve the line account transfers.

1.4 MOVE to authorize the Business Administrator to execute natural gas supply contracts with UPI Energy Services for a 21-month period beginning March 2017 and ending December 2018, as the lowest responsible bidder under the Alliance for Competitive Energy Services (ACES) Energy Aggregation Program.

1.5 MOVE to approve the withdrawal of $150,000 from Capital Reserve for the Fiber Optic Replacement Project – Phase 2, as a capital project of an otherwise eligible project for instructional purposes.

1.6 MOVE to approve the implementation of an optional Chromebook self-insurance program for Hunterdon Central students for the 2017-2018 school year.

The program will be managed by the Business Administrator in conjunction with the IT Manager. Insurance surplus balance will be donated to the District to fund replacement Chromebooks and other IT equipment.

1.7 MOVE to approve medical insurance coverage with Aetna for the 2017-2018 school year at premium increase of 10.9%.

Medical plan marketing is required every three years; Hunterdon Central has marketed its medical plan the past two years. Acceptance of this proposal forgoes medical plan marketing for 2017-2018 and ensures consistency of provider and network.

Curriculum and Instructional Technology

2.1 MOVE to approve early graduation for the following students:

STUDENT #	GRADUATION DATE
185286	August 2017
185392	August 2017

2.2 MOVE to approve out-of-district placement and related transportation contract for the following special education student during the 2016-2017 school year with related services as required in their individual education plan:

ID #	SCHOOL	TRANSPORTATION	EST. TUITION COST	ESY
207073	Rancocas Valley RHS Commence 2/22/17	N	$12,484	N

2.3 MOVE to approve the following International Exchange Student for the 2017-2018 school year:

NAME	GRADE	REFERRING AGENCY	COUNTRY
MP (HC ID TBD @ Registration)	11	CETUSA	Denmark

Policy and Legislation

3.1 MOVE to approve the following policies on second reading and adoption:

Policy 1220	Employment of Chief School Administrator
Policy 2200	Curriculum Content
Policy 2260	Affirmative Action Program for School and Classroom Practices
Policy 2411	Guidance Counseling
Policy 2418	Section 504 of the Rehabilitation Act of 1973 **–** Students
Policy 5111	Eligibility of Resident/Nonresident Students (Registration)
Policy 5117	Interdistrict Public School Choice
Policy 5415	Scheduling
Policy 8330	Student Records

3.2 MOVE to approve the following policy on first reading:

Policy 1581	Victims of Domestic or Sexual Violence
Policy 2312	Class Size
Policy 2419	Student Employment/Working Papers
Policy 2460	Special Education
Policy 2467	Surrogate Parents and Foster Parents
Policy 3214	Conflict of Interest – Teaching Staff
Policy 3230	Outside Activities – Teaching Staff
Policy 4214	Conflict of Interest – Support Staff
Policy 4230	Outside Activities – Support Staff
Policy 5330.04	Administering an Opioid Antidote
Policy 7520	Loan of School Equipment

School/Community Relations

5.1 MOVE to approve the following revisions to the Hunterdon Central Regional High School 2016-2017 School Year Calendar due to emergency school closings:

- Emergency School Closing: March 14 and March 15, 2017
- School in Session: April 10 and April 11, 2017

Buildings and Grounds/Supplies and Equipment

6.1 MOVE to approve the following resolution:

WHEREAS, the Hunterdon Central Regional High School Board of Education ("District") seeks to upgrade the campus-wide Card Access System, integral for the security of the students, staff, and facility; and

WHEREAS, the existing Card Access System was manufactured and maintained by SimplexGrinnell, incorporating software and devices unique to this vendor; and

WHEREAS, the District has invested time and funds into the acquisition and integration of SimplexGrinnell products in local operations that will not function if non-SimplexGrinnell products were used to supplement the existing technology; and

WHEREAS, the use of non-SimplexGrinnell products would require a complete replacement of the technology and devices currently used by some functions at the District, unnecessarily escalating costs and defeating the purpose of public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Hunterdon Central Regional High School Board of Education hereby authorizes the purchase of proprietary SimplexGrinnell card access products as follows:

Access control head end, card readers, access control credentials, and installation from Tyco SimplexGrinnell, under DOE project number 19-2300-050-16-5000, approved in the 2016-17 budget; and

Approves a withdrawal of up to $90,000 from Capital Reserve for the Card Access System upgrade project.

Human Resources

8.1 MOVE to approve the retirement of the following staff member, as recommended by the Interim Superintendent:

#	NAME	POSITION	EFFECTIVE DATE
1	Fischer, Brigitte	World Language Teacher	6/30/17 (12 years)

8.2 MOVE to approve the resignation of the following staff member, as recommended by the Interim Superintendent:

#	NAME	POSITION	EFFECTIVE DATE
1	Herman, Brian	Business Teacher/Assistant Baseball Coach/FBLA Advisor	4/28/17

4.3 MOVE to approve the following candidates for the positions, contractual salaries and starting dates indicated for the 2016-2017 school year, as recommended by the Interim Superintendent:

#	NAME	POSITION	SALARY	START DATE
1	**Andreola, Randall	Custodian-2nd Shift	$34,890 (prorated)	TBD
2	**Jackson, Melissa	Long Term Substitute Teacher-Social Studies	$150 per day	3/5/17
3	Klein, Nancy	Home Instructor	$40 per hour	3/21/17
4	Kosar, Corrine	Substitute Teacher	$100 per day	3/21/17
5	Lopez, Melvin	Substitute Custodian	$12.50 per hour	3/21/17
6	**Stahl, Michael	Operational Assistant-HR	$39,000 (prorated)	3/14/17
7	Terlinden, Christine	Mathematics Teacher-ESL Coverage	$64.84 per block	3/21/17
8	**Turner, Marilyn	Home Instructor	$40 per hour	2/23/17

PARCC INSTRUCTORS – $49.76 PER HOUR

Baldwin, Heather
Enterline, Gail
Koval, Kelly
Lowry, Amanda
McHale, Thomas
Smoker, Matthew
Turner, Marilyn

AP INSTRUCTORS – $49.76 PER HOUR

Apffel, Kelly
Aron, Raymond
Bellotti, Christopher
Belsky, Scott
Butler, Daniel
Chappe, Sean
Copeland, Leon
Dayton, Danielle
Detample, Darrell
DiMarcello, Marco
Fischer, Brigitte
Forck, Cynthia
Freeman, Lori
Gichan, Gregory
Glowacki, Marita
Ingram, Walter
Jones, Rachel
Koval, Kelly
Leonard, Adam
Long, Jessica
Lusardi, Lisa
Mahon, Ann
Mahon, Brendan
Markos, Semira
Marton, Dylan
Miers, Jennifer
Mistele, Thomas
Oak, Cecilia
Olbrich, Nicole
Panzitta, Christine
Perotti, Matthew
Pomarico, Anthony
Rachel, Anicel
Rudy, Robin
Schuster, Nicolle
Shawhan, Shirl
Smith, Anson
Stevenson, Peter
Troupe, David
VanAntwerp, Dan
Wasserman, Eric
Wilson, William
Wintermute, Penny
Woods, Mary
Wright, Laura

*Pending successful completion of contract negotiations
**Interim approval by Interim Superintendent

4.4 MOVE to employ the following candidate(s) for Schedule D positions at the contracted salaries for the 2016-2017 school year, as recommended by the Interim Superintendent:

SCHEDULE D:

#	NAME	2016-2017 ACTIVITY	*2016-2017 AMOUNT
1	**Dinson, Donovan	Asst. Boys Tennis Coach	$5,756.00
2	Duffy, Marjorie	Volunteer Spring Track Coach	Unpaid
3	Jones, Kevin	Co-Assistant Boys Volleyball Coach	$3,270.50

*Pending successful completion of contract negotiations
**Interim approval by Interim Superintendent

8.5 MOVE to approve the following Professional Conferences for staff member(s) for the 2016-2017 school year, as recommended by the Interim Superintendent:

#	ATTENDEE	DATE OF MEETING	PROFESSIONAL DEVELOPMENT ACTIVITY	ESTIMATED COST
1	Biber, Anne	3/31/17	NJSCA Annual Conference	$ 35.00
2	Colton, Hillary	4/5-4/7/17	NAfME Eastern Division Conference	$ 608.00
3	Cooley, Suzanne	3/30-3/31/17	AASA/NJASA/FEA 2017 Women's Leadership Conference	$ 488.00
4	Duffy, Marjorie	3/31/17	NJSCA Annual Conference	$ 35.00
5	Giambagno, Gabrielle	3/7/17	NJPSA CAR Conference	$ 168.52
6	Jones, Rachel	3/31/17	NJPSA Women in Leadership Conference	$ 181.40
7	Kania, Christine	5/24/17	Presenting Collaborative English/ESL Ideas at NJ Writing Alliances	$ 60.00
8	Kurilew, Dana	7/5-7/11/17	ASCA Conference	$ 1,200.00

9	Malzone, Karen	6/3 & 6/4/17	Rutgers University Writer's Conference	$ 338.30
10	Schneebeli, Richard	4/4/17	NJPSA Coordinated Interventions for School Avoidance	$ 204.00
11	Strauss, Simone	3/31/17	Behavior Analysts Conference	$ 100.00
12	Sweeney, Sharon	4/28/17	Global Education Conference	$ 45.00
13	Vance, Pamela	5/24/17	Presenting Collaborative English/ESL Ideas at NJ Writing Alliances	$ 60.00
14	Warren, Lindsay	3/7/17	NJPSA CAR Conference	$ 168.22

8.6 MOVE to approve the indicated contractual salary guide advancement for the following staff members for the 2016-2017 school year, as recommended by the Interim Superintendent:

#	NAME	FROM STEP	SALARY	TO STEP	*SALARY	EFFECTIVE DATE
1	Augusta, Megan	BA+15-08	$64, 215	BA+30-08	TBD	3/1/17
2	Calabrese, Shari	BA+15-16	$84,790	BA+30-16	TBD	3/1/17
3	Ianni, Eileen	BA-16	$82,322	BA+15-16	TBD	3/1/17
4	Ingram, Walter	BA-01	$55,527	BA+15-01	TBD	3/1/17
5	Jones, Rachel	BA+15-2	$57,450	BA+30-02	TBD	3/1/17
6	McHale, Thomas	MA+45-9	TBD	MA+60-9	TBD	3/1/17
7	Post, Heidi	MA+15-02	TBD	MA+30-02	TBD	3/1/17
8	Reiman, Matthew	BA+15-01	TBD	MA	TBD	3/1/17
9	Saks, Scott	MA-04	$61,340	MA+15-04	TBD	3/1/17
10	Smoker, Matthew	BA+15-06	$60,375	BA+30-06	TBD	3/1/17
11	Tompa, Sharon	MA+15-01	$60,525	MA+30-01	TBD	3/1/17

* Will be adjusted retroactively at the conclusion of contract negotiations

8.7 MOVE to approve unpaid FMLA leave as per Article IX of the HCEA Contract for the following staff member(s), as recommended by the Interim Superintendent:

#	EMPLOYEE #	POSITION	DATES
1	44887214	Custodian	Intermittent
2	44836120	Bus Driver	2/21-5/1/17
3	42203158	Teacher	4/17-5/16/17

8.8 MOVE to approve the creation of a 1.0 Physical Education teaching position, as recommended by the Interim Superintendent.

The next regularly scheduled board meeting will be on April 17, 2017 at 7:00 p.m. in the Little Theater located on the 11/12 campus.