



HCRHS - Device Voucher

As a recipient of a District-Issued Electronic Device, the student receiving the device and parents/guardians signing this form agree to comply with the following conditions:

1. **Device Use** – Students should use the assigned device for educational purposes and District business only. The device shall be used exclusively by the assigned student. Furthermore, students are expected to bring their assigned device to class meetings with a fully charged battery. In addition, the use of each device assigned to a student is subject to any applicable district acceptable use agreements, guidelines, etc.
2. **Manufacturing Defects and Technical Problems** - Any manufacturing defects of the assigned device should be brought to the attention of the District's Technology Department, at the Helpdesk\Central Hub, as soon as possible. Technical difficulties arising from normal wear and tear will be handled by the district's Technology Department. The Technology Department will determine whether the reported problem is the result of normal wear and tear.
3. **Device Damage or Loss** - Student is responsible for damage to, or loss of, their assigned device(s) in the same manner they are responsible for District issued textbooks. The District offers optional device insurance that may be purchased. Details about the optional device insurance are attached. Alternatively, each family is free to obtain such accidental insurance protection for the device(s), or to utilize personal insurance (e.g. homeowners or rental insurance) in covering the device(s). Any device damage or loss should be reported to the District's Technology Department, at the Helpdesk\Central Hub, as soon as possible. Repair or replacement is the responsibility of the District. Student/Family is not authorized to perform, or have performed, any device repair or replacement.
4. **Damage or Loss Fee** - In the event of damage to an assigned device, the Student/Family is responsible for any device repair costs. In the event a device is lost or cannot be repaired, the Student/Family is required to pay a fee in the amount of \$ 250.00 to cover the cost of a replacement device. There is a three strike rule for all replacements. After three replacements (strikes), the student may no longer be issued a device.
5. **Free/Reduced Program Exception** - Families under the Free/Reduced lunch program are exempt from the "damage fee". However, families under the Free/Reduced lunch program are still subject to the three strike rule.
6. **Software and Applications** – Students are not allowed to install software ("apps") on the device unless instructed by HCRHS staff. The Technology Department reserves the right to audit and remove any software on the student assigned device at any time. Students and parents/guardians understand that the Technology Department may require the installation of software that will have access to personal information stored in the student assigned device (e.g. Mobile Device Management software). Students and their parents/guardians agree to not to tamper with, alter or uninstall any software the Technology Department installs on the student assigned device. Furthermore, students and their parents/guardians agree not to unlock any locked-out features, gain elevated access, or replace the operating system provided with the device.
7. **Electronic Recording Capabilities** - Any electronic recordings obtained with the device must be for instructional/educational purposes only. Students must obtain prior approval from a staff member in order to use the audio, image or video recording capabilities of the device in the classroom and/or on the District campus. Students should ask all individuals being recorded for their permission before starting the recording. No recording should start without the permission of all the individuals being recorded. In addition, electronic recordings obtained with the device may not be shared, published or broadcast for any reason by the student without obtaining the permission of the district and all individuals present in the recording. Furthermore, students should be aware that State and Federal laws in many instances prohibit secret or surreptitious recording undertaken without the knowledge and consent of the person or persons being recorded. Violations of State and Federal recording laws will be reported to the proper authorities and may result in criminal prosecution.

8. Privacy - The Board of Education reserves the right to examine, restrict, or remove electronic data from accounts or devices assigned to students. Students and their parent/guardians understand that any assigned account and/or device may record or collect information on the student's activity or the student's use of such account and/or device. Students and parents/guardians further understand that all data and communication created, sent or received, can potentially be recorded and archived. The District reserves the right to share any such archived records with law enforcement authorities if deemed appropriate by the District. In addition, the District reserves the right to use any device management features to track a device in case it is lost or stolen. The District shall not use any of the recording or management capabilities of an account or device in a manner that would violate the privacy rights of the student or any individual residing with the student.

9. Access to Internet Material – Students and Parents/Guardians should refer to the “Student Network/Internet Agreement” that every student completes (available on district website). The District provides a content filtering system for users accessing the internet with district provided resources (user accounts, devices, etc.) The district cannot assure that any filtering system in place can be 100% effective in restricting access to inappropriate content by a student. Parents/guardians are encouraged to establish rules of usage with the student and agree to monitor the student use of district provided resources.

10. Data Security - Students are responsible for the security of the data stored in their district assigned account and device. When not in use, students should power off or log off the device to prevent unauthorized use.

11. Audit, Tracking, Management - The District reserves the right to utilize any device management features for tracking and/or auditing as needed. The District reserves the right to remotely wipe any and all data stored in the device.

I understand and agree to the preceding terms and conditions regarding the device(s) provided to me by the Hunterdon Central Regional High School District.

☒ Device type: Chromebook

☒ Power Adapter

Student Name (please print)		Student ID	
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Student signature _____

Date _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I understand and agree to the preceding terms and conditions regarding the device(s) provided to this student. I also understand that this device(s) is provided for educational purposes, and that I will not hold the Board of Education responsible for materials acquired on the Internet using this device. Further, I accept full responsibility for the actions of my child in the use of this device. I hereby give my permission to issue a device(s) to my child under the conditions above and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print) _____

Parent or Guardian's Signature _____ Date _____

Please sign and return to the District as requested

I understand that this device(s) is owned by Hunterdon Central Regional High School and must be returned to the school upon request. Additionally, the school may request items be returned for any reason.