

**WELLNESS POLICY EVALUATION CHECKLIST**

Local Education Agency (LEA) Huntston Central Reg. High School  
AGREEMENT # 019-02300 School year 2014-15

Evaluation should be completed at least once per school year. It is not all-inclusive.

**1. Meal Service**

YES NO

- Students have been given an adequate amount of time to eat.
- Meal periods are scheduled at appropriate times. Lunch periods must be between 10:00 AM and 2:00 PM.
- All reimbursable meals offered meet federal standards.
- Students receive a consistent nutrition message in the classroom and cafeteria.
- All food preparation areas have had health inspections and received satisfactory approvals.

**2. A La Carte Sales**

YES NO

- Foods of minimal nutritional value, as defined by USDA, are not sold, served or given away anywhere on school property before the end of the school day.
- Foods and beverages having sugar, in any form, as the first ingredient, are not sold, served or given away anywhere on school property prior to the end of the school day.
- Candy is not sold, served or given away anywhere on school property before the end of the school day.
- All snacks and beverages sold, served or given away anywhere on school property during the school day meet the standards set forth in the adopted nutrition policy.

**3. School Store**

YES NO

- Any food or beverage item sold in the school store during the school day meet the standards set forth in the adopted nutrition policy.
- A copy of the adopted nutrition policy is in the school store.

**4. Fundraising**

YES NO

- Fundraising encourages healthy eating habits by promoting the sale of healthy food/beverage items or non-food products.
- All fundraising involving the sale of food/beverage items takes place outside of the regular school day.
- Parent groups and other organizations have been advised of the adopted nutrition policy and refrain from using restricted items as fundraisers.

**5. Curriculum**

YES NO

- State and district health education curriculum standards and guidelines include nutrition and physical education.
- Recess is scheduled before lunch whenever possible.

**6. Beverages**

YES NO

- All beverages offered for sale do not exceed 12 ounces, except water.
- <sup>N/A</sup> - In elementary schools only water, milk (non-fat or unflavored 1%) and 100% fruit or vegetable juice is offered for sale.
- In middle and high schools, at least 60% of all beverages, other than water and milk (non-fat or unflavored 1%) must be 100% fruit or vegetable juice.
- In middle schools and high schools the 40% "other" beverages that are offered meet the standards set forth in the adopted nutrition policy.
- The adopted nutrition policy is implemented correctly for each area beverages are offered, including vending machines and the school store.

**7. Celebrations**

YES NO


- Classroom celebrations do not include any foods defined by USDA as foods of minimal nutritional value.
- Occasional classroom celebrations and curriculum related activities are exempt from this policy, however, strong effort is made to include healthy choices when planning these activities.

**3. Personnel**

- | YES                                 | NO                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - There is an active committee comprised of teachers, parents, coaches, school administration, and community partners working to promote awareness of the adopted nutrition policy requirements. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - The LEA is committed to providing support for staff so they have the skills and knowledge to implement the adopted nutrition policy.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - The LEA will work to integrate nutrition education throughout the school day and after school programs to provide a consistent message to parents and students.                                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - Households are provided information that supports the adopted nutrition policy and promotes awareness of healthy choices.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - Food is not used as a reward for academic performance or behavior, unless noted as part of a student Individual Education Plan (IEP).  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - The adopted nutrition policy has been reviewed with all staff members and all staff are following the guidelines.  |

Answering **NO** to any of the questions indicates areas where improvement is needed.

Date Evaluation completed: 2/4/15

Completed by: Chris Steffner   
Name of Person responsible for evaluation as listed on SNEARS) Signature

Reviewed with Michael Carr on 2/4/15  
Wellness Coordinator Date

Copy of adopted nutrition policy is attached

WELLNESS POLICY/ NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS

**8505 WELLNESS POLICY/ NUTRIENT STANDARDS FOR MEALS  
AND OTHER FOODS**

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The Board of Education recognizes child and adolescent obesity has become a major health concern in the United States. The Healthy, Hunger Free Kids Act of 2010 (HHFKA), funds child nutrition programs and establishes required nutrition standards for school lunch and breakfast programs. In accordance with the requirements of the HHFKA each school in the district shall implement this Wellness Policy that includes goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness.

A. Wellness Policy Goals

The goals as outlined below shall apply to each school in the district.

1. Goals for Nutrition Promotion – The following activities will be coordinated in each school in the district:
  - a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.
  - b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with posters, flyers, and/or hand-outs regarding the nutritional menu item alternative.
  - c. The Principal or designee will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.
  - d. Food service staff, in consultation with the Principal or designee, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional food, satisfaction surveys, and other activities that will promote nutrition awareness.
  - e. Food service staff will place the healthier food items in the service line where students are more likely to choose them.
  - f. Parents will be provided the nutritional standards of the HHFKA and encourage parents to pack lunches and snacks that meet the HHFKA nutritional standards.



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2. Goals for Nutrition Education – The following activities will be coordinated in each school in the district:
  - a. The Principal will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from school staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district's curriculum.
  - b. The Principal or designee will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.
  - c. The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the selection of healthy food items.
3. Goals for Physical Activity
  - a. The following activities will be coordinated in each elementary school in the district:
    - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
    - (2) The Principal or designee will ensure there is age-appropriate equipment and supplies available during recess time for students to participate in physical activities.
    - (3) Students will be encouraged by school staff members supervising student recess time to participate in some type of physical activity, which may include, but not be limited to: walking; playing games that require physical activity, such as kick ball, volleyball, baseball, basketball, etc.; rope jumping; and/or using playground equipment.
    - (4) The Principal will encourage classroom teachers to incorporate brief, physical activity breaks into the school day to establish an environment that promotes regular physical activity throughout the school day.



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- (5) The Principal or designee will coordinate special events that highlight physical activity, which may include field days, walk-a-thons, and activity tournaments or competitions. The Principal or designee may involve parents, community members, and students in the planning of these events.
- b. The following activities will be coordinated in each middle school in the district:
    - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
    - (2) The Board of Education may offer middle school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
    - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.
  - c. The following activities will be coordinated in each high school in the district:
    - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
    - (2) The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
    - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.
  4. Goals for Other School-Based Activities - The following activities will be coordinated in each school in the district:
    - a. Each school in the district will establish a Wellness Committee comprised of the Principal or designee, at least one health/physical education teacher, a school nurse, at least two parents, at least two students, and at least one food service staff member.



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- b. The Principal or designee will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.
  - c. The school district will celebrate a School Wellness Week, as determined by the Superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical activity. These special activities will be planned and coordinated by each school's Wellness Committee.
  - d. The Principal will encourage fund-raising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.
5. Annual School Progress Report
- a. The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the school's Wellness Committee in an Annual School Progress Report provided to the Superintendent of Schools before June 30.
  - b. The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.
6. Annual District Summary Progress Report
- a. Upon receiving the Annual School Progress Report from each school, the Superintendent or designee will compile an Annual District Summary Progress Report to be presented to the Board of Education at a public meeting before the beginning of the school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board meeting.
  - b. Revisions to this Policy will be recommended by the Superintendent or designee to be approved by the Board of Education before September 30 of each school year.
7. Additional Wellness Policy Goals
- a. Nothing in this Policy shall prevent an individual school in the district from developing and implementing additional activities, approved by the Superintendent or designee, to those required in this Policy.



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### B. Nutrition Guidelines for All Foods and Beverages

1. The Board of Education requires each school in the district to comply with the Federal school meal nutrition standards and the smart snacks in accordance with the requirements HHFKA. The nutritional standards shall apply to all foods and beverages sold in each school in the district as part of the menu pattern meal, a la carte, in school stores, snack bars, or vending machines. The food requirements for any food sold in schools must meet a range of calorie and nutrient requirements as outlined in the HHFKA.
2. The school district will comply with the HHFKA beverage requirements and beverage portion requirements for elementary, middle, and secondary schools. Each school will make potable water available to children at no charge in the place where breakfast, lunch, and afterschool snacks are served during meal service.
3. On-campus fundraisers involving food or beverage items must meet the Smart Snack standards of the HHFKA. The nutrition standards of the HHFKA do not apply to non-school hours, weekends, and off-campus fundraising events. The United States Department of Agriculture defines school day as starting from midnight to thirty minutes after the end of the school day. Fundraisers involving the sale of food or beverages must be submitted to the Principal or designee for approval.

### C. District Coordinator

The Superintendent or designee shall be the school district official responsible to ensure each school in the district complies with the requirements as outlined in this Policy.

### D. Publication/Dissemination

This Policy will be made available to staff members, students, and parents by being posted on the school district and/or school websites.

The Healthy, Hunger-Free Kids Act of 2010

Issued: 17 July 2006

Adopted: 16 September 2013

Adopted: 17 November 2014

