

# **Student Parking Online Lottery Application and Requirements**

## **All applications are due by June 30, 2020**

- **Read** the parking regulations below and in the Student Handbook (provided in a link on the online application).
  - **Complete** the online parking lottery application in order to be eligible for student parking.
  - **Elect to share a spot** - each student must complete an online application and the *Parking Lottery Partner* section.
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- ❖ Students selected in the lottery can expect email notification at the beginning of August.
  - ❖ Students placed on a waitlist will also receive email notification.

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### **Criteria for Eligibility**

Applicants must:

- ◆ Possess or be eligible for license during the 2020-2021 school year.
- ◆ Have a vehicle for daily use.
- ◆ Have completed Junior Safety Night Program.

### **Application Process**

- ▮ Complete the Online Parking Lottery Application, which includes the Student Random Drug & Alcohol Consent Form.
  - Your signature on the online application is your acknowledgment of the stated rules and regulations listed here and in the online Student Handbook.
  - You are advised to retain a copy for your records.
- ▮ Look for notice in early August regarding the status of the application.
- ▮ Prepare to provide a photocopy of each of the following documents later in the summer:
  - Valid **NJ Driver's License**
  - Valid **Motor Vehicle Registration** for the vehicle that will be registered to park on campus.
  - Valid **Motor Vehicle Insurance** documentation.
- ▮ The cost for parking is \$75.00. Payment must be made in the form of a check or money order payable to "HCRHS Parking"
  - Submission of payment will take place along with the submission of other documents later in the summer; this is required in order to obtain a parking decal.

# SENIOR STUDENT PARKING REGULATIONS

Online Parking Lottery Application must be completed no later June 30, 2020.

1. All vehicles parked in the HCRHS student parking area must have an authorized student decal affixed to the rear windshield on the driver's side. All vehicles must be pre-registered. Parking on campus is at your own risk.
2. Parking decals will be distributed according to the following procedures:
  - ◆ Spaces will be assigned by lottery to seniors, prior to September.
  - ◆ Seniors must be eligible for a license during the 2020-2021 school year.
  - ◆ The lottery will be conducted on a tiered basis. Tiers will be determined by the applicant's discipline (number and type of infractions) records.
  - ◆ A non-refundable fee of \$75.00 will be assessed for each full year decal.
3. Provide photocopies of a valid NJ Driver's License, Motor Vehicle Registration & Motor Vehicle Insurance for the vehicle that will be registered to park on campus. \*The Senior VP must be notified of any change in vehicle during the school year.
4. The Board of Education reserves the right to authorize its designated employees to conduct inspections of student vehicles when reasonable suspicion exists that an item(s) unlawful in nature may be concealed within the vehicle. Searches may include canine inspection.
5. Students may drive only pre-registered vehicles to school and must park head-on in their assigned space. Students with an oversized vehicle may request approval to back into their assigned parking spot. Any change in vehicle status must be reported to the senior class Vice Principal/Security. Decals are not transferable from student to student.
6. Parking privileges may be revoked for any of the following infractions:
  - ◆ Movement of vehicles during the school day without prior approval and use of vehicle for truancy.
  - ◆ Travel through driveways currently restricted to authorized school vehicles.
  - ◆ Parking in staff spaces prior to 2:50 PM or reserved spaces before 4:00 PM.
  - ◆ Careless and/or reckless driving as determined by administration/security.
  - ◆ Violation of the HCRHS drug/alcohol policy.
  - ◆ Any incident resulting in out-of-school suspension.
  - ◆ Transport of underclassmen during the school day on or off campus.
  - ◆ Excessive lates to Block 1- see online student handbook for details.
  - ◆ Continued and willful disobedience of school rules, at the discretion of administration.
  - ◆ If a space is not used, or a student's name appears on the school-wide obligation list for a consecutive period of 10 days, the sticker may be revoked unless illness or special circumstances can be confirmed.
  - ◆ **Polytech students may not drive to or from Polytech unless prerequisite forms have been completed and approved by the Vice Principal and Polytech Supervisor.**
7. Students with early dismissal must leave campus promptly or sign in with the Senior Office. You may return to campus for school-related activities only at 2:15 PM.
8. In addition to school discipline procedures, infractions of parking and driving regulations will be dealt with in accordance with all provisions of Raritan Township Ordinance 81 and NJDMV Title 39.
10. In the event of an accident on campus, drivers should contact Raritan Township Police Department (908-782-8889). In case of an emergency, call 911.
11. It is very important that students are aware of what to do in the event (or anticipation) of an early dismissal due to inclement weather or emergency closing. Please be reminded that transportation is provided by the district for those who have a bus assigned to them. Please don't hesitate to contact the House Office with any questions. Your safety is very important to us.