

**HUNTERDON CENTRAL REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
MEETING HIGHLIGHTS
FOR THE MONTH OF DECEMBER 2018**

The following agenda items were approved for the month of December 2018.

Action items from the December 10 Board Meeting:

HIB Report

MOVE to affirm the Hunterdon Central Regional High School administrative disposition for the following HIB cases, reviewed by the Board of Education in closed session on November 19, 2018:

- o HC1819-006 – Incident reported 10/23/18
- o HC1819-007 – Incident reported 10/25/18

NJQSAC District Performance Review (DPR)

MOVE to approve the following resolution, as recommended by the Superintendent:

2018-2019 New Jersey Quality Single Accountability Continuum (NJQSAC)

WHEREAS, 18A:7A-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating the performance of each school district; and

WHEREAS, NJQSAC measures district performance based on an analysis of the indicators of school district effectiveness in the areas of Instruction and Program, Fiscal Management, Governance, Operations, and Personnel; and

NOW THEREFORE, BE IT RESOLVED, that the Hunterdon Central Regional High School Board of Education authorizes the Superintendent to submit the NJQSAC self-assessment evaluation with the following scores to the New Jersey Department of Education for review:

<u>NJQSAC District Performance Review (DPR)</u>	
Instruction and Program	86%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

MOVE to approve and authorize the Administration to submit the 2018-2019 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance (SOA) and Facilities Checklist.

OPERATIONS AND TRANSPORTATION

MOVE to approve the following resolution:

WHEREAS, the Hunterdon Central High School Board of Education is in need of auditing, medical, legal, engineering, architectural and other professional services; and

WHEREAS, N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1990 specifically exempt professional service contracts from competitive bids; and

WHEREAS, the District has received, where applicable, political contribution disclosure forms ten days prior to contract award pursuant to Chapter 271 of the laws of 2005; now therefore be it

RESOLVED that the Board Secretary is authorized to execute contracts for the following professional services from July 1, 2018 through June 30, 2019:

Firm	Category	Cost
Colleen Rossetti CCC-SLP	Speech Therapy	\$ 60.00/per hour
PSYHealth Associates, LLC Jeffrey B. Allen, Ph.D.	Psychologist/ Psychotherapy	\$4000.00 per specialized evaluation

*Complete fee schedule on file in the Business Office

Action Items from the December 17, 2018 Board Meeting:

MOVE to approve the regular and executive session minutes of the November 12, 2018, meeting.
 MOVE to approve the regular and executive session minutes of the November 17, 2018, meeting.
 MOVE to approve the regular and executive session minutes of the November 19, 2018, meeting.

HIB Report:

MOVE to affirm the Hunterdon Central Regional High School administrative disposition for the following HIB case, reviewed by the Board of Education in closed session on December 10, 2018:

HC1819-008 – Incident reported 11/15/18

HCRHS 2018-2019 HIB / Suspension Report Summary						
Month / Year Incident Reported	# of Incidents Reported	# Identified as HIB	# Remediation	# Discipline & Remediation	# Appeals	# Student Suspensions*
Sep 2018	1	1	0	1	0	5
Oct 2018	4	1	4	0	0	11
Nov 2018	1	0	1	0	0	8
Dec 2018	0	0	0	0	0	0
Jan 2019	0	0	0	0	0	0
Feb 2019	0	0	0	0	0	0
Mar 2019	0	0	0	0	0	0
Apr 2019	0	0	0	0	0	0
May 2019	0	0	0	0	0	0
Jun 2019	0	0	0	0	0	0
Total	6	2	5	1	0	24

* Suspensions - Of the total 24 suspensions, 2 students are repeat offenders

STUDENT LIFE AND PROGRAM

MOVE to approve tuition and related transportation contracts for the following special education student(s) during the 2018-2019 school year with related services as required in their Individual Education Plan(s):

ID #	School	Transp.	Estimated Tuition Cost	ESY
218134	Green Brook Academy	Y	\$1,275.00	N

MOVE to approve the HCRHS Varsity and Junior Varsity Cheerleading trip to Orlando, Florida on February 7-11, 2019, for the purpose of competing at the Universal Cheerleaders Association (UCA) National High School Cheerleading Championship.

A total of 48 Varsity and JV students will be traveling with 2 coaches, 1 nurse, and members of the HC Red Devils Cheerleading Booster Club Executive Board. The team will depart at 11:15 a.m. on Thursday, February 7th, and would miss school on Friday, February 8th, and Monday, February 11th. Bus transportation has been arranged in the event of inclement weather/flight cancellation. The cost of the trip is the responsibility of the

students/parents and will be supplemented with funds raised through the HC Red Devils Cheerleading Booster Club.

MOVE to approve the following revisions to the Hunterdon Central Regional High School 2018-2019 School Year Calendar:

Additions:

- Emergency School Closing – November 16, 2018

Changes:

- Early Dismissal / Staff In-Service – changed from January 29, 2019, to January 30, 2019
- Semester 2 Begins – changed from January 30, 2019, to January 31, 2019
- Emergency Closing Day Built-In – changed from 3 to 2 days remaining

MOVE to approve attendance of the following student(s) into the HCRHS ESL program. Transportation and tuition will be the responsibility of the resident districts:

<u>ID #</u>	<u>School</u>	<u>Estimated Tuition Cost</u>
228138	Delaware Valley	\$19,378 Prorated (start date 12/6/18)

MOVE to approve the use of Reflective Practice Protocol evaluation model.

MOVE to approve the HCRHS Dance Curriculum.

MOVE to approve the following policies on second reading and adoption:

- 2431 - Athletic Competition
- 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities

OPERATIONS AND TRANSPORTATION

MOVE to accept the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended October 31, 2018, and place on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b).

MOVE to approve district invoices presented for payment in the amount of \$5,772,481.61.

MOVE to approve the attached line account transfers.

MOVE to cancel the unexpended project balance and related contingencies and return the following funds to the Capital Reserve account:

Fitness Center project, general contractor \$ 235

MOVE to authorize SSP Architects to provide professional architect services for the 9/10 Auxiliary Gymnasium Roof project, as directed by the Business Administrator; and be it further

Resolved that SSP Architects be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf; and be it further

Resolved that these professional services will be funded by the 2018-2019 operating budget for \$13,500 plus expenses.

MOVE to authorize SSP Architects to provide professional architect services for the IMC IT HVAC project, as directed by the Business Administrator; and be it further

Resolved that SSP Architects be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf; and be it further

Resolved that these professional services will be funded by the 2018-2019 operating budget for \$20,400 plus expenses.

MOVE to authorize SSP Architects to provide professional architect services for the IMC Reconfiguration/Upgrades project – planning phase, as directed by the Business Administrator; and be it further

Resolved that SSP Architects be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf; and be it further

Resolved that these professional services will be funded by the 2018-2019 operating budget for \$16,000 plus expenses.

MOVE to approve a scheduled service agreement with Trane US, Inc., as a proprietary service for Trane cooling systems on campus.

PERSONNEL

MOVE to accept the retirement, with all rights reserved, of the following staff member(s), as recommended by the Superintendent:

Retirements					
#	Name	Position	Type	Eff. Date	Years of Service
A	Chronic, Sandra	Supervisor of Health & Physical Education/Family Consumer Science	Service	3/1/19	32½ years
B	Pauch, Barbara	Bus Driver	Disability	2/1/19	20 years
C	Ritchie, Jillian	Director of Curriculum and Instruction	Service	7/1/19	4 years

A. MOVE to approve appointment of the following candidate(s) for the contractual position(s), salaries, and starting dates indicated for the 2018-2019 school year, as recommended by the Superintendent:

Appointments – Contractual						
#	Name	Position	Step	Degree	Salary	Eff. Date
1	Fessler, Mark	Chemistry Teacher	6	MA+60	\$73,730 (prorated)	3/18/19
2	Moreno, Carlos*	F/T Bus Driver	1	-	\$22.25/hr	12/11/18
3	Walsh, Marybeth*	F/T Bus Driver	1	-	\$22.25/hr	12/3/18

B. MOVE to approve per diem rates and starting dates indicated for the following candidate(s), as recommended by the Superintendent:

Appointments – Per Diem				
#	Name	Position	Rate	Eff. Date(s)
1	Goldman, David*	Long Term Substitute-World Language (Kathryn Losavio)	\$150.00	12/6/18-1/11/19
2	Jefferson, Richard*	Long Term Substitute-Social Studies (Sharon Sweeney)	\$150.00	12/3-12/21/18
3	Maruca, Nicholas	Substitute Teacher	\$100.00	12/18/18
4	Meister, Donald	Long Term Substitute-Health and Physical Education (Kathleen Kudrak)	\$172.54	1/30-6/21/19
5	Olsen, Arne	Long Term Substitute-Science-	\$150.00	1/2-1/30/19

		Chemistry (Cynthia Fink)	\$312.38	1/31-3/15/19
6	Turbitt, Frederick	Long Term Substitute-Business Education (Kellie Sutterlin)	\$150.00 \$312.38	2/1-3/1/19 3/4-6/21/19

*Interim approval given by Superintendent
(Paid via timesheet)

- C. MOVE to approve hourly rates and starting dates indicated for the following candidate(s), as recommended by the Superintendent:

Appointments – Hourly				
#	Name	Position/Project	Rate	Eff. Date(s)
1	Bruno, Cristina*	Senior Citizen Luncheon	\$30.00	11/17/18
2	Calvosa, Lauren	Senior Citizen Luncheon	\$30.00	12/18/18
3	Cantilina, Wenfei	Outside Home Instructor	\$40.00	12/18/18
4	Garcia, Nancy*	AM/PM Escort	\$30.00	12/10/18
5	Jeszensky, Andrea*	Substitute Bus Driver	\$28.00	12/3/18
6	Staats, Amy*	Senior Citizen Luncheon	\$30.00	11/17/18
7	Turner, Heather	Home Instructor	\$40.00	12/18/18
8	Walsh, Marybeth*	Substitute Bus Driver	\$28.00	11/21/18

*Interim approval given by Superintendent
(Paid via timesheet)

Appointments – Athletic Event Workers – 2018-2019 School Year (see Attachment 3.2-C Rate Schedule)	
#	Name
1	Culloo, Garrett

- D. MOVE to approve candidate(s) for Schedule C positions at the contracted salaries for the 2018-2019 school year, as recommended by the Superintendent:

#	Name	Position	Stipend
1	Larmore, Joan	Robotics Mentor	Unpaid

- E. MOVE to approve candidate(s) for Schedule D positions at the contracted salaries for the 2018-2019 school year, as recommended by the Superintendent:

#	Name	Position	Stipend
1	Turner, Heather	Volunteer Girl Lacrosse Coach	Unpaid

MOVE to approve an unpaid leave of absence, as recommended by the Superintendent:

#	Name	Position	Leave Type	Eff. Date(s)
A	Kudrak, Kathleen	Health & PE Teacher	Child Care Leave	1/31-6/21/19
B	Nutret, Barbara	Bus Driver	FMLA	10/24/18-11/12/18

MOVE to approve professional conferences for staff member(s), as recommended by the Superintendent:

#	Name	Professional Development Activity	Est. Costs	Eff. Date(s)
1	Armellino, Jane	TECHSPO 2019	\$800.00	1/31-2/1/19
2	Baldwin, Heather	TECHSPO 2019	\$800.00	1/31-2/1/19

3	Bruno, Cristina	Innovations in Special Education Technology-First Annual I-SET Conference	\$161.09	1/11/19
4	Calvosa, Lauren	Innovations in Special Education Technology-First Annual I-SET Conference	\$174.00	1/11/19
5	Grasso, Victoria	Key Club Advisor Summit	\$116.95	12/12/18
6	Hartpence, Ronald	NJ Edge 2019 Conference & Workshop	\$610.00	1/9/19
7	Ingram, Walter	US All Star Track & Field and Cross Country Clinic	\$109.00	12/6-12/7/18
8	Kolody, Paul	2019 Eastern Athletic Trainers Association Conference	\$245.25	1/11-1/13/19
9	Kurilew, Dana	AP Conference	\$45.00	10/29/18
10	Marron, Michael	TECHSPO 2019	\$800.00	1/31-2/1/19
11	Moore, Jeffrey	TECHSPO 2019	\$800.00	1/31-2/1/19
12	Murphy, Michelle	Transition Coordinators Network Meeting	\$47.00	1/16/19
13	Murphy, Michelle	Crisis Prevention Institute Blended One Day Renewal Training	\$1,024.00	1/9/19
14	Paszkewicz, Jeffrey	2019 Eastern Athletic Trainers Association Conference	\$245.25	1/12-1/13/19
15	Ritchie, Jillian	TECHSPO 2019	\$800.00	1/31-2/1/19
16	Roberti, Michael	US All Star Track & Field and Cross Country Clinic	\$119.00	12/6-12/7/18
17	Shadel, Francesca	Wilson Reading System 4	\$335.00	1/8-1/10/19
18	Watt, Katherine	TECHSPO 2019	\$800.00	1/31-2/1/19
19	Webb, Carol	LRP's National Institute on Legal Issues of Educating Individuals with Disabilities	\$3,493.00	5/5-5/8/19

MOVE to approve a sabbatical leave as per Article XXIV of the HCEA Contract for the following staff member, as recommended by the Superintendent, reserving all rights with regard to intellectual property, including ownership and liability, regarding goal two:

#	Name	Position	Leave Type Eff. Dates
A	Butler, Daniel	Social Studies Teacher	1st Semester 2019-2020
Project Description: Doctoral Dissertation in the Doctor of Letters program at Drew University			

The following meetings are scheduled for January 2019:

January 7, 2019 – 7:00 p.m. – IMC – Reorganizational Meeting

January 14, 2019 -7:00 p.m. – IMC – Board Meeting

January 28, 2019 -7:00 p.m. – Little Theater – Board Meeting