

Meeting Agenda

Hunterdon Central Regional High School

Monthly Board Of Education Meeting

September 9, 2019

6:30 PM / IMC

A. **Call to Order** – Vincent Panico, Board President

B. **Open Public Meeting Act Statement**

Welcome to a meeting of the Hunterdon Central Regional High School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (N.J.S.A. 10:4-6) and that advance notice required therein has been provided. Meeting notice was also posted in the Board room of the Upper School Campus; sent to the Courier News, Star Ledger, Express-Times and the Hunterdon County Democrat; and sent to the Clerks of Delaware Township, East Amwell Township, Flemington Borough, Raritan Township and Readington Township. The public will have an opportunity to be heard as shown on the Agenda.

C. **Flag Salute**

D. **Roll Call**

E. **Tour of Summer 2019 Facility Projects**

F. **Approval of the regular and executive session minutes from the August 19, 2019, board meeting**

G. **Student Council Report**

H. **Correspondence**

- Thank you – Gail Ciambuschini

I. **Candidate Interviews for the Raritan Township Unexpired Board Seat**

- Bruce R. Davidson
- Mitzi N. Morillo

J. **Residents' Forum – Agenda Items**

The opportunity for public comment on questions will be provided at every regular meeting of the Board of Education and will appear on the agenda as Residents' Forum. Two will appear on each agenda; one near the beginning for questions or comments on agenda items, and one near the end for general comments or questions.

A residents' forum will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing at a residents' forum will be allowed three minutes to speak and no one will be allowed to speak twice at the same forum until all those wishing to speak have had their turn.

The Board may not respond to the speakers at the time of their appearance.

K. Committee Reports

1. Student Life & Program

- 1.1 Approve tuition and related transportation contracts for the following special education students during the 2019-2020 school year with related services as required in their Individual Education Plans:

ID #	School	Transportation	Est. Tuition Cost	ESY
205392	The NBN Group (Newborn Nurses)*	N	\$ 105,300.00	N
225387	Celebrate the Children	Y	\$ 97,479.00	N
218126	Future Foundations Academy	Y	\$ 56,340.00	N
218125	Future Foundations Academy	Y	\$ 56,340.00	N

*Replaces EPIC Nursing approved 8/19/19

- 1.2 Approve the Fiscal Impact of the District Professional Development Plan for 2019-2020 school year. (Attachment 1.2)
- 1.3 Approve the application and acceptance of a BASF Science Education Committee grant (Aviation Science) up to \$5,000 and BASF Design & Applied Technology grant (Robotics and Engineering) up to \$5,000.

2. OPERATIONS AND TRANSPORTATION

- 2.1 Approve the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended July 31, 2019, be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b). (Attachment 2.1)

- 2.2 Approve District invoices presented for payment in the amount of \$3,204,224.71. (Attachment 2.2)

- 2.3 Approve the attached line account transfers. (Attachment 2.3)

- 2.4 Accept the following Non-Public Aid on behalf of Our Hope Christian Academy:

Chapter 192 Compensatory Education Aid	\$1,622
Chapter 193 Initial Exam & Classification Aid	\$1,300

- 2.5 Cancel the unexpended project balance and return the following funds to the Capital Reserve account:

Turf Replacement project	\$56,350.00	Unspent contingency
Turf Replacement project	\$13,458.12	Change order, unused allowance

- 2.6 Cancel the unexpended project balance and return the following funds to the Maintenance Reserve account:

Tennis Court Repair project	\$ 5,900.00	Unspent contingency
Parking Lot D,E,G repairs	\$ 4,522.00	Unspent contingency

2.7 Cancel the unexpended project balance and return the following funds to the Emergency Reserve account:

TV Monitors Security project	\$ 256.51	Unspent contingency
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2.8 Approve the Band Truck Quote from Paul's Transfer Co Inc., in the amount of \$13,575, as submitted.

Band Truck Quotes were requested from the following vendors:

<u>Company</u>	<u>Quote Amount</u>
Paul's Transfer Company, Inc.	\$13,575
Dispatch	No quote
Palmieri Movers	No quote

2.9 Approve the 2019-2020 bus stops and routes, and to authorize the Transportation Director to make any necessary adjustments after the opening of school to accommodate student needs.

2.10 **MOVE** to approve an agreement with the Township of Raritan for the services of two (2) Class III Officers for the 2019-2020 school year at a cost not to exceed \$55,000 per officer, in accordance with the Uniform Shared Services Consolidation Act, NJSA 40A:65-1, et seq.

2.11 **MOVE** to award the proposal for In-House Professional Services to The Center for Great Expectations in the amount of \$53,150, through the competitive contracting process with price and other factors considered.

The following proposals for In-House Professional Services were received on August 27, 2019, at 3:00 p.m.:

<u>Bidder</u>	<u>Bid Amount</u>
Effective School Solutions, LLC (ESS)	\$31,547
The Center for Great Expectations (CGE)	\$53,150

Both proposals came in within budgetary limitations.

On the criterion of cost (50%), the ESS proposal was more favorable.

On the criterion of work with students (50%), the CGE proposal was more favorable. The CGE proposal provides for greater scaling via modules to embed into curricula and therefore would allow us to reach more students in smaller, more interactive settings. The ESS proposal, by contrast, describes projects led by a small group of students and voluntary sessions--potentially of a smaller scale, and redundant to work with student groups that is already underway on campus. The CGE proposal, through curriculum modules, would also allow for more effective measurement of impact through objectives, and would also help to reiterate program content with teachers who would be engaged in designing and delivering those modules.

The evaluation therefore reached a tied weighted score. The CGE proposal was deemed to be more beneficial to the district, based on the greater potential impact for students.

2.12 **MOVE** to approve the following resolution:

WHEREAS, the Hunterdon Central High School Board of Education is in need of auditing, medical, legal, engineering, architectural and other professional services; and

WHEREAS, N.J.S.A. 18A:18A-5a (1) and Chapter 440 of the laws of 1990 specifically exempt professional service contracts from competitive bids; and

WHEREAS, the District has received, where applicable, political contribution disclosure forms ten days prior to contract award pursuant to Chapter 271 of the laws of 2005; now therefore be it

RESOLVED that the Board Secretary is authorized to execute contracts for the following professional services from July 1, 2019 through June 30, 2020:

Firm	Category for 2019-2020 School Year	Cost
The NBN Group, Newborn Nurses	Nursing	\$50/ hour LPN \$65/hour RN

2.13 **MOVE** to approve the transfer of the following routes from Irvin Raphael, Inc., to Krapf School Bus NJN. Inc., for the 2019-2020 school year:

District	# Routes	Cost
HC	17	\$395,352.15
FR	38	\$876,407.19
DEL	4	\$126,451.45

3. PERSONNEL

3.1 **MOVE** to accept the retirement, with all rights reserved, of the following staff member(s), as recommended by the Superintendent:

RETIREMENT(S)					
#	Name	Position	District End Date	Pension Eff. Date	Years of Service
A	Mackey, Cynthia	Bus Driver	9/1/19	9/1/19	11 years

3.2 **MOVE** to accept the resignation, with all rights reserved, of the following staff member(s), as recommended by the Superintendent:

RESIGNATION(S)			
#	Name	Position	Eff. Date
A	Cantagallo-Rohm, Jessica	Gymnastics-Head Coach	8/30/19
B	Kertesz, Zlatuse	Cafeteria Aide	8/18/19
C	Perez, Alexa	Gymnastics-Assistant Coach	8/30/19
D	Ring, Jennifer	F/T Paraprofessional	9/12/19

3.3 A. **MOVE** to approve appointment of the following candidate(s) for the contractual position(s), salaries, and starting dates indicated for the 2019-2020 school year, as recommended by the Superintendent.

CONTRACTUAL						
#	Name	Position	Step	Degree	Salary	Eff. Date
1	Berger, Joan*	Bus Driver	1	-	\$22.65/hour	9/5/19

*Interim approval given by Superintendent

- B. **MOVE** per diem rates and starting dates indicated for the following candidate(s), as recommended by the Superintendent:

PER DIEM				
#	Name	Position	Rate	Eff. Date(s)
1	Calabrese, Matthew*	Buddy New Staff Orientation (A. Walgren)	\$145/day	8/29/19
2	DiGennaro, Peter*	Long Term Substitute English Teacher (M. Copestake)	\$150/day; \$312.44	9/3-10/1/19; 10/2/19
3	Fernandes, Valerie*	Mentor New Staff Orientation (M. Fessler)	\$145/day	8/29/19
4	McHale, Thomas*	Mentor New Staff Orientation (P. DiGennaro)	\$145/day	8/29/19
5	Resnick, Victoria	Long Term Substitute Counseling Services (A. Taylor)	\$150/day; \$340.57/day	10/1-10/7/19; 10/8/19

(Paid via timesheet)

*Interim approval given by Superintendent

SUMMER CURRICULUM WRITING				
\$145/day				
#	Name	Department	Project	# of Days
6	Dinson, Donovan*	Health & Physical Education	PE 9	2
7	Leonard, Adam*	Social Studies	Archive Work	1
8	Mahon, Ann*	Social Studies	US I & II	3
9	Mahon, Ann*	Social Studies	US I & II Online Hybrid Review	2
10	Plushanski, Jillian*	Health & PE	PE/Health Inventory	2
11	Raymond, Michael*	Health & PE	PE/Health Inventory	2
12	Warren, Lindsay*	Social Studies	US I & II, Online Hybrid/Tech	3
13	Zimmerbaum, Kate*	English	Design Year of Writing	1

(Paid via timesheet)

*Interim approval given by Superintendent

APPOINTMENTS – SUBSTITUTE TEACHERS	
2019-2020 SCHOOL YEAR	
\$100/day	
#	Name
14	Stilwell, Claire*

(Paid via timesheet)

*Interim approval given by Superintendent

APPOINTMENTS – CURRICULUM & INSTRUCTION				
Professional Development Workshop Attendees				
#	Name	Course	Rate	Eff. Date(s)
15	Emili, Jessica*	Instructional Tech Sessions	\$27.50/session	8/20/19
16	Ford, Emily*	Instructional Tech Sessions	\$27.50/session	8/20/19
17	Rudy, Robin*	Instructional Tech Sessions	\$27.50/session	8/20/19

Funded by ESSA Title IV

(Paid via timesheet)

*Interim approval given by Superintendent

- C. **MOVE** to approve hourly rates and starting dates indicated for the following candidate(s), as recommended by the Superintendent:

APPOINTMENTS – HOURLY				
#	Name	Position/Project	Rate	Eff. Date(s)
1	Axmann, Tracy	English Language Learners After School Program Teacher	\$55.67/hr	10/19-5/20 (2 hours/week)
2	Axmann, Tracy	Adult English Language Learners Teacher	\$78.29/hr	10/1-12/30/19; 2/1-4/30/20 (4 hours/week)
3	Bahrami, Farideh	Adult English Language Learners Teacher	\$78.29/hr	10/1-12/30/19; 2/1-4/30/20 (4 hours/week)
4	Barbiche, Cynthia*	Freshman Orientation	\$30/hr	8/28/19
5	Benavides, Brian	English Language Learners After School Program Teacher	\$55.67/hr	10/19-5/20 (2 hours/week)
6	Catedra, Sara*	.2 FTE World Language (1 block)	\$77.07/hr	9/1-12/31/19
7	Couch, Michael*	.2 FTE Science (S. Gavzy)	\$82.35/hr	9/1-11/27/19
8	Dayton, Danielle*	.2 FTE Science (S. Gavzy)	\$88.61/hr	9/1-11/27/19
9	Diaz, Evelyn	English Language Learners After School Program Teacher	\$55.67/hr	10/19-5/20 (2 hours/week)
10	Edgar, Katey*	Freshman Orientation	\$30/hr	8/28/19
11	Ferreiro, Yannery	.2 FTE World Language (1 block)	\$82.62/hr	9/1-12/31/19
12	Frank, Debora	English Language Learners After School Program Teacher	\$55.67/hr	10/19-5/20 (2 hours/week)
13	Frank, Debora	Adult English Language Learners Teacher	\$78.29/hr	10/1-12/30/19; 2/1-4/30/20 (4 hours/week)
14	Gallagher, Janice*	Home Instructor	\$40/hr	2019-2020
15	Gichan, Gregory*	.2 FTE World Language (1 block)	\$105.24/hr	9/1/19-1/29/20
16	Ingram, Walter*	.2 FTE Science (V. Grasso)	\$72.36/hr	9/1/19-1/29/20
17	Melo, Sonia*	.2 FTE World Language (1 block)	\$70.44/hr	9/1-12/31/19
18	Shawhan, Shirl*	.2 FTE Science (S. Gavzy)	\$85.27/hr	9/1-11/27/19
19	Simpson, Peter*	.2 FTE World Language (1 block)	\$107.98/hr	9/1-12/31/19
20	Turner, Hollis*	.2 FTE Science (S. Gavzy)	\$74.89/hr	9/1-11/27/19
21	Wright, Laura*	.2 FTE World Language (1 block)	\$81.85/hr	9/1-12/31/19

(Paid via timesheet)

*Interim approval given by Superintendent

APPOINTMENTS – SUBSTITUTE SECRETARIES 2019-2020 SCHOOL YEAR \$12.50/hour	
#	Name
22	Beckman, Sheila *

(Paid via timesheet)

*Interim approval given by Superintendent

APPOINTMENTS – ATHLETIC WORKERS 2019-2020 SCHOOL YEAR Attachment 3.3-C (Rate Schedule)	
#	Name
23	Brandt, Edward*
24	O'Neill, Catherine*

(Paid via timesheet)

*Interim approval given by Superintendent

APPOINTMENTS – PM SUPERVISION 2019-2020 SCHOOL YEAR \$30/hour					
#	Name	#	Name	#	Name
25	Bahrami, Farideh*	31	Ford, Emily*	37	Paradiso, Jane*
26	Beggiato, Katherine*	32	Freeman, Lori*	38	Spina, Denise*
27	Calabrese, Shari*	33	Jaeger, Bonita*	39	Vollrath, Daniel*
28	Cieless, Carole*	34	Melo, Sonia*		
29	Colton, Hillary*	35	Middleton, Nancy*		
30	Emili, Jessica*	36	Olbrich, Nicole*		

(Paid via timesheet)

*Interim approval given by Superintendent

APPOINTMENTS – HCTV STUDENT WORKERS 2019-2020 SCHOOL YEAR \$11/hour					
#	Name	#	Name	#	Name
40	Bowser, Rebecca*	43	Henderson, Brian*	46	Panella, Austin*
41	Caldarella, Daniella*	44	Menichillo, John*		
42	Cubberly, Nora*	45	Milesnick, Jonathan*		

(Paid via timesheet)

*Interim approval given by Superintendent

- D. **MOVE** candidate(s) for Schedule C positions at the contracted salaries for the 2019-2020 school year, as recommended by the Superintendent:

SCHEDULE C – ADVISORS			
#	Name	Position	Stipend
1	Fastenau, Sarah	Band Volunteer	Unpaid
2	Lawrence, David	Robotics Sub-Certified Leader	Unpaid
3	O'Brien, Jean	Robotics Sub-Certified Leader	Unpaid

- E. **MOVE** candidate(s) for Schedule D positions at the contracted salaries for the 2019-2020 school year, as recommended by the Superintendent:

SCHEDULE D – COACHES				
#	Name	Season	Position	Stipend
1	Cantagallo-Rohm, Jessica	Fall	Gymnastics – Volunteer	Unpaid eff. 9/1/19
2	Murphy, Michael	Winter	Ice Hockey – Head Coach	\$8,896
3	Perez, Alexa*	Fall	Gymnastics – Head Coach	\$8,896 (prorated) eff. 9/1/19
4	Rieder, Kelly*	Fall	Gymnastics – Assistant Coach	\$6,541 (prorated) eff. 9/1/19

*Interim approval given by Superintendent

- 3.4 Approve unpaid leaves of absence, as recommended by the Superintendent:

UNPAID LEAVES OF ABSENCE				
#	Name	Position	Leave Type	Eff. Date(s)
A	Gavzy, Sharon	Science Teacher	FMLA	9/23-11/27/19
B	Price, Jennifer	Paraprofessional	FMLA	Intermittent

- 3.5 **MOVE** professional conferences for staff member(s), as recommended by the Superintendent:

PROFESSIONAL CONFERENCES				
#	Name	Professional Development Activity	Est. Costs	Eff. Date(s)
A	Biber, Anne	Mental Health First Aid Training	\$18.95	9/24 & 10/1/19
B	Cangelosi-Hade, Jessica	2019 Foundation for Educational Administration, Inc./NJ Principals and Supervisors Association/ASCD Fall Conference	\$388.61	10/17-10/18/19
		NJ School Boards Annual Convention	\$654.52	10/23-10/24/19
C	Corbin, Gymlyn	NJ School Boards Annual Convention	\$621.62	10/22-10/23/19
D	Moore, Jeffrey	NJ School Boards Annual Convention	\$645.42	10/22-10/23/19
E	Nuechterlein, Jennifer	Michigan College Tour	\$475.94	11/7-11/8/19

F	Panico, Vincent	NJ School Boards Annual Convention	\$658.02	10/22-10/23/19
G	Richard, Robert	NJ School Boards Annual Convention	\$647.52	10/22-10/23/19
H	Vanderbeek, John	Transporting Students with Disabilities – Session 1	\$136.00	9/7/19
		Transporting Students with Disabilities – Sessions 2-5	\$544.00	9/14, 9/21, 9/28, 10/5/19
		Codes, Statutes, and Regulations	\$490.00	10/5,10/12,10/19, 10/26,11/2/19
		Fleet Management	\$401.00	10/29,11/12, 11/19,11/26/19
I	Williams, Shunda	American Association of School Personnel Administrators 81 st Annual Conference	\$2,000.00	10/8-10/11/19
J	Yu, Yihua	2019 NJ Science Convention	\$180.00	10/22/19

3.6 **MOVE** the following revision(s), as recommended by the Superintendent:

REVISIONS				
#	Name	Position	Change From	Change To
A	Bradley, Jordana	School Counselor	Step 6 Salary \$74,120 (7/8/19 Board-3.4A)	Step 7 Salary \$76,420
B	Crawford, Bethany	World Language Teacher-German	Salary \$57,477 (4/15/19 Board-3.3B#1)	Salary \$57,802
C	Cruz, Patricia	House Office Secretary	Rate \$41.18 (8/19/19 Board-3.2C#5,6)	Rate \$40.65
D	Deo, Sylvia	Learning Disabilities Teacher Consultant	Salary \$91,400 (4/15/19 Board-3.3B#2)	Salary \$91,770
E	Glanville, Victoria	Science Teacher	Rate \$71.50 (8/19/19 Board-3.2C#13)	Rate \$70.42
F	Krug, Robin	House Office Secretary	Rate \$40.04 (8/19/19 Board-3.2C#16)	Rate \$39.54
G	Montalbano, Maria	House Office Secretary	Rate \$40.04 (8/19/19 Board-3.2C#22, 23)	Rate \$39.54
H	Nifoussi, Anneliese	House Office Secretary	Rate \$38.92 (8/19/19 Board-3.2C#25)	Rate \$38.41
I	Riccardella, Anthony	Athletic Trainer	Longevity \$614 (6/10/19 Board-3.3C#161)	Longevity \$500
J	Rocha, Carol	House Office Secretary	Rate \$37.81 (8/19/19 Board-3.2C#26)	Rate \$37.33
K	Walker, Erica	Learning Disabilities Teacher Consultant	Salary \$76,970 (4/29/19 Board-1.2B)	Salary \$77,345
L	Witte, Rebecca	Learning Disabilities Teacher Consultant	Salary \$80,120 (4/15/19 Board-3.3B#5)	Salary \$80,485

- 3.7 Extend Edward Brandt to serve as Acting Principal, October 17, 2019, through December 17, 2019, pending approval by the New Jersey Department of Education as per N.J.A.C. 6A:9B-13.1, at an annual stipend of \$13,738 (prorated), as recommended by the Superintendent.
- 3.8 Extend Robert Cole to serve as Acting Mathematics Supervisor, October 17, 2019, through December 17, 2019, at an annual stipend of \$9,442 (prorated), as recommended by the Superintendent.
- 3.9 Rescind the following appointment(s), as recommended by the Superintendent:

RESCIND				
A	Watkoskey, Anthony	Cafeteria Aide	\$12.50/ hr	9/1/19

L. Additional Business

M. Board Comments

N. Residents’ Forum – General

O. Executive Session

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions and

Whereas the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, now therefore be it

Resolved that the Board of Education of Hunterdon Central Regional High School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: HIB cases, personnel, negotiations, school security, and litigation, and be it further

Resolved that the Board will more specifically discuss personnel, litigation and school security

And be it further

Resolved that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter be closed, or that such matter does not adversely affect the rights of prospective, Curriculum, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

P. Adjourn