

# Meeting Agenda

## Hunterdon Central Regional High School

### Monthly Board Of Education Meeting

March 16, 2020

7:00 PM / Little Theater

A. **Call to Order** – Vincent Panico, Board President

B. **Open Public Meeting Act Statement**

Welcome to a meeting of the Hunterdon Central Regional High School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (N.J.S.A. 10:4-6) and that advance notice required therein has been provided. Meeting notice was also posted in the Board room of the Upper School Campus; sent to the Courier News, and sent to the Clerks of Delaware Township, East Amwell Township, Flemington Borough, Raritan Township and Readington Township. The public will have an opportunity to be heard as shown on the Agenda.

C. **Flag Salute**

D. **Roll Call**

E. **MOVE to approve the regular and executive session minutes of the February 10, 2020, meeting.**  
**MOVE to approve the regular and executive session minutes of the February 24, 2020, meeting.**

F. **Correspondence**

G. **Student Council**

H. **Superintendent's Report**

- January Students of the Month  
 Grade 9 – Katherine Imiolek, Nicholas Rayeur, Zacc Rittman, Josselyn Mendoza Vasquez  
 Grade 10 – Alexis Cantor, Colin DeRidder, Connor Forestiere, Katelin Hornsby, Jenner Sanchez  
 Grade 11 – Salvatore Brito, Jasmine Guevara, Richard Lozak, Jason Rizzo, Dakota Tregoning  
 Grade 12 – Madyson Catanzareti, Jonathan Facinelli, Kahlil Gilliard-Noel, Julia Litherland, Kristina Natale, Troy Whiton
- HIB / Suspension Report  
 MOVE to affirm the Hunterdon Central Regional High School administrative disposition for the following HIB case, reviewed by the Board of Education in closed session on March 9, 2020:  
 (Attachment H)  
 - HC1920-008 – Incident reported 2/3/20

HCRHS 2019-2020 HIB / Suspension Report Summary						
Month / Year Incident Reported	# of Incidents Reported	# Identified as HIB	# Remedia- tion	# Discipline & Remedia- tion	# Appeals	# Student Suspensions*
Sep 2019	0	0	0	0	0	8
Oct 2019	2	2	0	2	0	11
Nov 2019	4	1	0	4	0	9
Dec 2019	0	0	0	0	0	7
Jan 2020	1	0	0	1	0	10
Feb 2020	1	0	1	0	0	5
<b>Total</b>	<b>8</b>	<b>3</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>50</b>

\* Suspensions - Of the total 50 suspensions, 6 students have had prior suspensions

## **I. Residents' Forum – Agenda Items**

The opportunity for public comment on questions will be provided at every regular meeting of the Board of Education and will appear on the agenda as Residents' Forum. Two will appear on each agenda; one near the beginning for questions or comments on agenda items, and one near the end for general comments or questions.

A residents' forum will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing at a residents' forum will be allowed five minutes to speak and no one will be allowed to speak twice at the same forum until all those wishing to speak have had their turn.

The Board may not respond to the speakers at the time of their appearance.

## **J. Organizational Item**

MOVE to approve Andrew Estrada, VP, as the District Anti-Bullying Coordinator for the remainder of the 2019-2020 school year.

## **K. 2020-2021 Budget Introduction**

MOVE to adopt the following resolution:

RESOLVED, that the Hunterdon Central Regional High School Board of Education 2020-2021 tentative budget includes sufficient funds to implement the proposed planning process as described in the district's Annual Report pursuant to N.J.S.A. 18A and N.J.A.C Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards; and be it further

RESOLVED, that the Board of Education approves the 2020-2021 tentative budget in the amount of \$72,473,164.87 and authorizes its submission to the Executive County Superintendent of Schools for approval; and be it further

RESOLVED that the Board of Education acknowledges that the 2020-2021 tentative budget as described below results in a general fund tax levy of \$55,668,433.04 and a debt fund tax levy of \$2,158,468.13 representing a total tax levy of \$57,826,901.17; and be it further

RESOLVED that the Business Administrator be authorized to make budget adjustments as may be required by the Executive County Superintendent and/or new budget information, and to publish the tentative budget upon Executive County Superintendent approval; and be it further

RESOLVED that the Hunterdon Central Regional Board of Education has the ability to use Tax Levy Banked Cap, Tax Levy Growth Limitations, and Adjustments in the general fund tax levy to balance the 2020-2021 tentative budget; and be it further

RESOLVED that the 2020-2021 budget guidelines require the Board to formally adopt a resolution when using Tax Levy Banked Cap, Tax Levy Growth Limitations, and Adjustments in the 2020-2021 tentative budget; and be it further

RESOLVED that the Board authorizes the School Business Administrator to appropriate \$615,104 above the 2% tax levy, \$615,102 from 2017-2018 Banked Cap and \$2 from 2018-2019 Banked Cap, in order to balance the general fund for the 2020-2021 tentative budget, maintain existing programs, implement mandated programs, and remain in alignment with the district's strategic plan; and be it further

RESOLVED that the said need must be completed by the end of the budget year, and cannot be deferred or incrementally completed over a longer period of time; and be it further

RESOLVED that the General Fund budget includes a \$4,037,500 withdrawal from Capital Reserve; and be it further

RESOLVED that the budget supporting documentation includes detailed expenditure information pursuant to N.J.A.C. 6A:23A-7.3, including a maximum workshop/travel budget of \$200,000, which was \$200,000 in the 2019-2020 budget, where \$32,584.77 was spent as of March 4, 2020; and be it further

RESOLVED that the budget supporting documentation includes detailed expenditure information for legal expenses in the amount of \$200,000, which represents an increase of \$0 from the 2019-2020 budget; and be it further

RESOLVED that a Public Hearing for adoption of the following 2020-2021 tentative budget will be held on April 27, 2020, at 7:00 p.m. in the Hunterdon Central Regional High School Little Theater:

GENERAL FUND REVENUE

Local Revenues:

Local Tax Levy	55,668,433.04
Sale of Property	30,000.00
Miscellaneous Revenue	<u>822,740.00</u>
Total Local Revenue	\$ 56,521,173.04

State Revenues:

Equalization Aid	2,822,774.00
Special Education Aid	1,840,406.00
Transportation Aid	326,420.00
Security Aid	48,383.00
School Choice Aid	<u>254,952.00</u>
Total State Revenue	\$ 5,292,935.00

Federal Revenues:

Other: SEMI	<u>23,362.42</u>
Total Federal Revenue	\$ 23,362.42

Budgeted Fund Balance	3,876,034.33
Capital Reserve Withdrawal	<u>4,037,500.00</u>
	\$ 7,913,534.33

Total General Fund Revenues	\$ 69,751,004.79
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Special Revenue Fund Revenues:

Federal (Estimated)	<u>563,606.95</u>
Total Special Fund Revenues	\$ 563,606.95

Debt Service Fund Revenues:

Budgeted Fund Balance	85.00
Local Tax Levy	<u>2,158,468.13</u>
Total Debt Service Fund Revenues	\$ 2,158,553.13

TOTAL REVENUES	<u>\$ 72,473,164.87</u>
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<u>GENERAL FUND EXPENSES</u>	
Operating Expense	64,782,157.79
Equipment	413,230.00
Construction Services	339,000.00
Capital Reserve	4,037,500.00
NJ Debt Aid Adjustment (SDA)	<u>179,117.00</u>
Total General Fund	\$ 69,751,004.79
<u>Special Revenue Fund Expenses:</u>	
Federal (Estimated)	<u>563,606.95</u>
Total Special Fund Expenses	\$ 563,606.95
<u>Repayment of Debt:</u>	
Debt Service	<u>2,158,553.13</u>
Total Repayment of Debt	\$ 2,158,553.13
Total Expenditures	<u>\$ 72,473,164.87</u>

## L. Committee Reports

### 1. Student Life & Program

- 1.1 MOVE to approve tuition and related transportation contracts for the following special education students during the 2019/2020 school years with related services as required in their Individual Education Plans.

<u>ID #</u>	<u>School</u>	<u>Transportation</u>	<u>Est. Tuition Cost</u>	<u>ESY</u>
225299	Mountain Lakes	N	\$1,280.00	N

- 1.2 MOVE to approve the following new clubs:

Henna Club  
Hunterdon Central Youth Democrats

- 1.3 MOVE to approve the Youth and Government overnight field trip to Elizabeth, NJ, to participate in the NJ Youth and Government State Conference from April 3 - April 5, 2020. Approximately 40 students, 2 chaperones and a nurse, if needed, will attend. Costs will be paid for by the students and club fundraising.
- 1.4 MOVE to approve the Indoor Color Guard overnight field trip to Wildwood, NJ, to participate in the National Championships of the Tournament Indoor Association from April 30 - May 3, 2020. Approximately 32 students and 8 chaperones including a nurse, if needed, will attend. Costs will be paid by the students and club fundraising.
- 1.5 MOVE to approve the following revisions to the 2019-2020 School Year Calendar: (Attachment 1.5)
- Add Early Dismissal – March 13, 2020
  - Change School Closed / Full Day Staff In-Service from May 26, 2020 to March 16, 2020
- 1.6 MOVE to adopt the Hunterdon Central Regional High School 2020-2021 School Year Calendar. (Attachment 1.6)

## 2. Operations and Transportation

- 2.1 MOVE to approve the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the month ended January 31, 2019, be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b). (Attachment 2.1)
- 2.2 MOVE to approve District invoices presented for payment in the amount of \$6,167,337.78. (Attachment 2.2)
- 2.3 MOVE to approve the attached line account transfers. (Attachment 2.3)
- 2.4 MOVE to approve an agreement with Somerset County Educational Services Commission to provide the following services, pursuant to P.L. 1977, Chapters 192/193, for the 2020-2021 school year, to the extent of funding received by Hunterdon Central:

Nonpublic Instructional	Nonpublic Textbook
Nonpublic Nursing	Nonpublic Security
Nonpublic Technology	Nonpublic IDEA Services

- 2.5 MOVE to award the bid for Loop Road Paving, to Your Way Construction, Inc., in the amount of \$493,400, as the lowest responsible bidder, and to withdraw up to \$542,740 from Capital Reserve as approved in the 2019-2020 Budget.

The following bids for Loop Road Paving were received on March 11, 2020, at 10:30 a.m.:

<u>Bidder</u>	<u>Bid Amount</u>
Your Way Construction, Inc.	\$493,400
Top Line Construction Corp.	\$530,000
Paving Materials & Contracting, LLC	\$661,662

- 2.6 MOVE to award the IMC Reconfiguration Phase I to Lanyi & Tevald, Inc., in the total amount of \$1,316,000, as the lowest responsible bidder, and to withdraw up to \$1,447,600 from Capital Reserve as approved in the 2019-2020 Budget.

The following bids for the IMC Reconfiguration Phase I were received on March 11, 2020 at 11:00 a.m.:

<u>Bidder</u>	<u>Bid</u>	<u>Alt 1</u>	<u>Total Bid Amount</u>
Lanyi and Tevald, Inc.	\$1,275,000	\$41,000	\$1,316,000
Northeaster Interior Services, LLC	\$1,295,000	\$36,000	\$1,331,000
Hahr Construction	\$1,369,010	\$30,000	\$1,399,010
DeSapio Construction, Inc.	\$1,418,000	\$43,900	\$1,461,900

- 2.7 MOVE to declare the following fixed asset as surplus property and to authorize the Business Administrator to sell the property pursuant to N.J.S.A. 18A:18A-45:

<u>Year</u>	<u>Type</u>	<u>VIN #</u>
2008	Bus (#15)	4UZAB RCS88 CZ108 73
2009	Bus (#22)	4UZAB RDJ09 CZ737 16
2009	Bus (#4)	4UZAB RDJ29 CZ737 17

- 2.8 MOVE to approve a contract with Van Con for the purchase of one (1) 29-passenger school van at a cost of \$71,904.28 through the Middlesex County Educational Services Commission cooperative purchasing bid # 18/19-31.  
Per Joint Transportation Committee rules, Flemington-Raritan Regional Schools will pay half the cost and will own half the value of the vehicle.
- 2.9 MOVE to approve a contract with Robert Griggs Plumbing for \$47,500 to replace hot water heaters on the 9/10 campus; and to approve a withdrawal of up to \$52,250 from Maintenance Reserve for this project.

This project replaces three outdated, failing water heaters with two efficient water heaters.

### 3. Personnel

- 3.1 A. MOVE the appointment of the following candidate(s) for the contractual position(s), salaries, and starting dates indicated for the 2019-2020 school year, as recommended by the Superintendent:

<b>CONTRACTUAL</b>						
#	Name	Position	Step	Degree	Salary	Eff. Date
1	Auburger, Denise	Cafeteria Aide	-	-	\$12.50/hr	3/17/20
2	Chansky, Michele	Cafeteria Aide	-	-	\$12.50/hr	3/17/20
3	Lazo, Nieves	Custodian 2 <sup>nd</sup> Shift (Mon-Fri.) 6-Month Probation	1	-	\$36,480 (prorated)	3/17/20
4	Vena, James	Custodian 2 <sup>nd</sup> Shift (Mon-Fri.) 6-Month Probation	1	-	\$36,480 (prorated)	3/17/20

- B. MOVE to approve per diem rates and starting dates indicated for the following candidate(s), as recommended by the Superintendent:

<b>PER DIEM</b>				
#	Name	Position	Rate	Eff. Date(s)
1	Blanton, Craig*	Interim Vice Principal	\$414.00	3/2/20-3/31/20
2	Leu, Antoinette	Long Term Substitute English Teacher (S. Belsky)	\$150.00	3/19, 3/20, 3/26, 3/27, 3/30/20
3	Risavy, Trevor	Substitute Teacher	\$100.00	3/17/20
4	Stanislaski, James	Long Term Substitute Special Education (L. Szczeck)	\$150.00	3/19-4/3/20

(Paid via timesheet)

\*Interim approval given by Superintendent

- C. MOVE to approve hourly rates and starting dates indicated for the following candidate(s), as recommended by the Superintendent:

<b>HOURLY</b>				
#	Name	Position/Project	Rate	Eff. Date(s)
1	Aboytes de Vargas, Magdalena*	Substitute Custodian	\$12.50	2/25/20
2	Ghanim, Sandy*	AM/PM Supervision	\$30.00	1/21/20
3	Vanacore, Mary*	AM/PM Supervision	\$30.00	2/5/20

(Paid via timesheet)

\*Interim approval given by Superintendent

<b>PROCTORS, MONITORS, TEST COORDINATORS 2019-2020 SCHOOL YEAR Attachment 3.1-C (Rate Schedule)</b>	
4	Farley, JoAnn

<b>SPRING TUTORIAL INSTRUCTORS NJ Student Learning Assessment (NJSLA) Development of Online Hybrid Tutorial 2019-2020 SCHOOL YEAR 3/17/20-5/15/20 \$78.29/hr</b>		
#	Name	Department
5	Bahrami, Farideh	Mathematics
6	Baldwin, Heather	English
7	Buchholz, Mark	Mathematics
8	Lowry, Amanda	Mathematics
9	McHale, Thomas	English
10	Wasserman, Eric	Mathematics
11	Watt, Katherine	Mathematics

<b>AP ACADEMIC TUTORIAL INSTRUCTORS 2019-2020 SCHOOL YEAR 3/17/20-5/15/20 \$55.67/hr (not to exceed 8 hours per person)</b>		
#	Name	Department
12	Bellotti, Christopher	Social Studies
13	Chappe, Sean	Science
14	Chukrallah, Paola	World Language
15	Copeland, Leon	Science
16	Dayton, Danielle	Science
17	DiMarcello, Marco	Social Studies
18	Donhauser, Margaret	English
19	Dragone, Shelby	Social Studies
20	Fario, Thomas	World Language
21	Flora, Maureen	Mathematics
22	Freeman, Lori	English
23	Giambagno, Gabrielle	Social Studies
24	Ingram, Walter	Science
25	Marton, Dylan	Social Studies
26	McKeown, Kathleen	Art
27	Mistele, Thomas	Science
28	Olbrich, Nicole	Social Studies
29	Panzitta, Christine	Social Studies

30	Pomarico, Anthony	Social Studies
31	Shawhan, Shirl	Science
32	Stutzman, Catherine	English
33	Wasserman, Eric	Mathematics
34	Watt, Katherine	Mathematics
35	Woods, Mary	English

- D. MOVE to approve candidate(s) for Schedule C positions at the contracted salaries for the 2019-2020 school year, as recommended by the Superintendent:

<b>SCHEDULE C – ADVISORS</b>			
#	Name	Position	Stipend
1	Calabrese, Matthew	Gamers League	Unpaid
2	Shawhan, Shirl	Unicef	Unpaid

- E. MOVE to approve candidate(s) for Schedule D positions at the contracted salaries for the 2019-2020 school year, as recommended by the Superintendent:

<b>SCHEDULE D – COACHES</b>				
#	Name	Season	Position	Stipend
1	DiMartino, Adolph	Spring	Baseball Coach – Volunteer	Unpaid

- 3.2 MOVE to approve unpaid leaves of absence, as recommended by the Superintendent:

<b>UNPAID LEAVES OF ABSENCE</b>				
#	Name	Position	Leave Type	Eff. Date(s)
A	Hopkins, Lindsay	Fine Arts Techer	FMLA	3/9-6/5/20
B	Terlinden, Christina	Mathematics Teacher	FMLA	3/12-6/12/20

- 3.3 MOVE to approve professional conferences for staff member(s), as recommended by the Superintendent:

<b>PROFESSIONAL CONFERENCES</b>				
#	Name	Professional Development Activity	Est. Cost	Eff. Date(s)
A	Amorim, Maria	Annual Foreign Language Educators of NJ Conference 2020	\$275.00	3/27-3/28/20
B	Armellino, Jane	Annual Teaching with Technology Event	\$50.00	4/24/20
C	Axmann, Tracey	NJ Teachers of English to Speakers of Other Languages Spring Conference/2020 Equity for Language Learners	\$234.00	5/29/20
D	Baumgaertner, Robert	34 <sup>th</sup> Annual Precalculus Conference: Good Ideas in Teaching Precalculus	\$165.00	3/20/20
E	Bradley, Jordana	NJ School Counselor Association Spring Conference	\$105.00	4/3/20
F	Brown, Gayle	Tomorrow's Teachers 2020 Training	\$520.00	6/25-6/26/20
G	Cantagallo-Rohm, Jon	New Jersey State Interscholastic Athletic Association State Wrestling Tournament	\$77.00	3/5-3/6/20
H	Chukrallah, Paola	Annual Foreign Language Educators of NJ Conference 2020	\$300.00	3/27-3/28/20



I	Cieless, Carole	Tomorrows Teachers 2020 Training	\$576.00	6/25-6/26/20
J	Cooley, Suzanne	NJPSAFEA Proactive Approach to Addressing Vaping, Substance Abuse, and Mental Health	\$172.40	3/26/20
K	Frank, Debora	NJ Teachers of English to Speakers of Other Languages Spring Conference/2020 Equity for Language Learners	\$244.00	5/29/20
L	Kuphal, Jeffrey	34 <sup>th</sup> Annual Precalculus Conference: Good Ideas in Teaching Precalculus	\$165.00	3/20/20
M	Kurilew, Dana	NJ School Counselor Association Spring Conference	\$35.00	4/3/20
N	Mahon, Ann	Foundations: Research and Innovations in Social-Emotional Learning and Positive School Culture and Climate	\$225.00	4/13-5/17/20
O	Morano, Hillary	Alice in Cyberspace	\$21.00	3/25/20
P	Nuechterlein, Jennifer	University of South Carolina Advisory Board	\$109.39	4/2-4/3/20
		Penn State University Advisory Board	\$158.92	4/19-4/20/20
Q	Parise, Michael	Student-Centered Learning in Mathematics	\$200.00	3/24/20
R	Paszkewicz, Jeffrey	Hospital for Special Surgery Sports Medicine Symposium	\$275.00	4/3-4/4/20
S	Post, Heidi	Teacher's Workshop, Earth School at the Bucks County Audubon	\$150.00	5/5/20
T	Pulito, Debra	Avoiding Retraumatization Making Schools a Place of Reflection Instead of Reaction	\$105.00	3/27/20
U	Pulgarin, Ruth	Annual Foreign Language Educators of NJ Conference 2020	\$300.00	3/27-3/28/20
V	Rachel, Anicel	2020 ESL-Bilingual Workshop Series: Task-Based Language Teaching in the K-12 Context	\$10.00	2/29/20
W	Rudy, Robin	Social Emotional Learning and the Arts: Exploring Connections and Implications	\$175.81	4/20/20
X	Stahl, Michael	Califon Tenure and Seniority Seminar	\$325.00	4/3/20
		Frontline Recruiting & Hiring Certification Course	\$695.00	4/28-4/29/20
Y	Vasquez, Annette	Avoiding Retraumatization Making Schools a Place of Reflection Instead of Reaction	\$105.00	3/27/20
Z	Webb, Carol	Responding to Kids in Crisis: The Role of the School Counselor-Legal One	\$175.00	3/17/20
		Women's Leadership Conference 2020	\$229.00	3/26/20

**M. Additional Business**

**N. Board Comments**

**O. Residents' Forum – General**

**P. Executive Session**

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions and

Whereas the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, now therefore be it

Resolved that the Board of Education of Hunterdon Central Regional High School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: HIB cases, litigation, negotiations, personnel, school security, and be it further

Resolved that the Board will more specifically discuss

And be it further

Resolved that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter be closed, or that such matter does not adversely affect the rights of prospective, Curriculum, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**Q. Adjourn**