

Emergency Information Instructions

Parents/Guardians must have a Hunterdon Central Aspen account in order to complete the Emergency Information. The form must be completed from a **Parent Aspen Account, NOT a Student Aspen Account**. If you do not have a Parent Aspen Account, please go to the Hunterdon Central website, select **Aspen Login and Information** under Quicklinks.

If you are completing this process on a mobile device, you need to click the "**View Full Site**" link.

Once a Parent Aspen Account has been created and you have logged in, select the **2020-2021 Emergency Information** under Announcements on the left side of the Home Page.

Pages

Home

Other

Staff

Page Directory

Announcements Edit

- **Unofficial Student Transcript:** To view your student's unofficial transcript, select **Family** top tab, select the student, and select **Transcript** side tab. Select **Reports > Unofficial Student Transcript**. In the window that appears, click **Run**. The report can be saved to your computer as a pdf or printed.
- **On Cell Phone/iPad, select VIEW FULL SITE before selecting any of the below.**
- **2020-2021 Emergency Information:** Parents/Guardians are required to fill out this online form for **ALL students each school year**. **Click here, select the Student Name using the magnifying glass, select OK, select Next to complete the form**
- **Consents and Permissions:** Parents/Guardians are required to fill out this online form for **all New students** to Hunterdon Central **and Returning students if any changes need to be made**. **Click here, select the Student Name using the magnifying glass, select OK, select Next to complete the form**
- **HCRHS Device Voucher** - For any student to be issued a Chromebook from Hunterdon Central, **the parent/guardian and the student will need to review this form together** and agree to its conditions. This will need to be completed **one-time for each student** accepting a district-issued device. **Click here, select the Student Name using the magnifying glass, select OK, select Next to complete the form**
- **Parents/Guardians of JUNIORS and SENIORS ONLY - Military Recruiters Access to Student Information Consent** - The consent selected on the attached form will remain in effect for the current school year. Changes to the consent status can be made in the submission of forms for the following high school year. **The deadline for this consent is September 30th**. Following September 30th, student information will be released in accordance with the **Federal Education Legislation**. **Click here, select the Student Name using the magnifying glass, select OK, select Next to complete the form**
- **Consent to Random Drug and Alcohol Testing:** All students wishing to participate in on campus parking, the voluntary drug testing program, any extracurricular and/or athletic program and the student's custodial parent/guardian shall consent in writing to drug and alcohol testing pursuant to the HCRHS Random Drug and Alcohol testing policy. Students remain eligible for random drug testing from the date the Consent to Test Form is completed until an Activity Drop Form is completed, or until the student graduates or withdraws from Hunterdon Central Regional High School. **Click here, select the Student Name using the magnifying glass, select OK, select Next to complete the form**
- **Sport SignUp** -To Sign your child up to play a Sport **Click here, select the Student Name using the magnifying glass, select OK, select Next to complete the form**

Initiate Workflow: Workflow Selection **Step 1 of 3**

Workflow: Emergency Information

Date: 8/18/2020

Student: [Magnifying Glass Icon]

← Previous **Next** → Finish Cancel

Select the Student using the magnifying glass. Select OK.

Select **Next**.

The form will display. Please read all directions on the form.

A red asterisk * next to a field name signifies that the field is a required field.

Emergency Information Instructions

Where available, select the drop down arrow to select from a list of valid entries.

***NOTE: You need to click on the "Next" button located on the lower left corner of this window and then click on the "Finish" button located on the lower right corner of this window in order to submit the form.**
You will receive a confirmation email when this form is properly submitted.
Updates will be made in Aspen overnight and will be visible tomorrow.

← Previous **Next →** Finish Cancel