

"Class of 2019" - Student Parking Application & Requirements

DEADLINE FOR SUBMISSION – JUNE 20th, 2018 by 3:00 pm

- A completed **GRADUATION PACKET** and **\$30.00 CAP/GOWN/TRANSCRIPT FEE** *must accompany* the **Parking Lottery Application** & be included in your envelope submitted for student parking.
- **READ** all of the rules for application.
- **PROVIDE** the pre-requisite materials to become eligible for parking privileges for your senior year.
- **INCOMPLETE** forms and **expired** or **missing documents** will jeopardize your eligibility status.
- **COPIES** of required documents are to be made at your own expense and at a location **other than** HCRHS.

IMPORTANT! DO **“NOT”** SUBMIT PARKING PAYMENT WITH THIS APPLICATION.
Payment will be **DUE** when decals are distributed **at Summer Meeting**.

- Students **selected** in the lottery can expect notification by **mail** at the beginning of August.
- Students **wait-listed** will receive **e-mail notification** to their HC student account.

The following criteria should serve as a guide to the application process.

- ❖ Your signature on the application is your acknowledgment of the stated rules and regulations listed here and in the on-line student handbook.
- ❖ You are advised to retain a copy for your records.

CRITERIA FOR ELIGIBILITY

Applicants must:

- ♦ Possess or be eligible for license during the **2018-2019** school year.
- ♦ Have a vehicle for daily use.
- ♦ Clear all school **obligations** by **June 20th, 2018**.
- ♦ Have fulfilled all scheduled **detentions** by **June 20th, 2018**.

Application process:

COMPLETE & SUBMIT:

- Parking Lottery Application
- Student Random Drug & Alcohol Consent Form
- Graduation Information Form – requesting diploma name & height for cap/gown.
- **\$30.00** Check - for cap/gown/transcript fee. *Check or Money Order payable to “HCRHS – Class of 2019” (No cash accepted)*
- Graduation Contract

ATTACH a (PHOTOCOPY) of the following **documents** to the parking lottery application:

- Valid **NJ Driver’s License** (If **not** in possession of a license, indicate expected date on application)
- Valid **Motor Vehicle Registration** for the vehicle(s) that is/are registered with the school.
- Valid **Motor Vehicle Insurance** documentation.
(If you do **not** yet have a vehicle, indicate you will be obtaining it later on application)

RETURN

- **PARKING APPLICATION, DOCUMENTS, FORMS, GRADUATION PACKET & \$30.00 CHECK** IN A **SEALED ENVELOPE** WITH YOUR **NAME AND ID#** BY **June 20th, 2018** to the 11/12 House Office.
*THERE WILL BE **NO** EXCEPTIONS.

REMINDER... **Parking payment** will be **DUE** when decals are distributed **at Summer Meeting**.
Parking payment must be made in the form of check or money order **payable to:** “HCRHS Parking”.
The cost for parking will be **\$75.00** **NO** cash accepted

Please keep this page for future reference - do not submit with parking application.

SENIOR STUDENT PARKING REGULATIONS

*Please keep this page for future reference.

1. **Parking on campus is at your own risk.**
2. All vehicles parked in the HCRHS student parking area **must** have an **authorized** student **decal affixed** to the rear window on the driver's side. All vehicles must be pre-registered.
3. Parking decals will be distributed according to the following procedures:
 - ◆ Spaces will be assigned by lottery to seniors prior to September.
 - ◆ Seniors must be eligible for a license during the **2018–2019** school year.
 - ◆ The lottery will be conducted on a tiered basis. Tiers will be determined by the applicant's discipline (number and type of infractions) records.
 - ◆ A **non-refundable fee of \$75.00** will be assessed for each full year decal.
4. **Applications must be completed and returned to the 11/12 House Office no later than 3:00pm – June 20th, 2018.**
 - A (PHOTOCOPY) of the following documents should be attached to the Parking Lottery Application:
 - **Valid NJ Driver's License**
 - **Valid Motor Vehicle Registration** for the vehicle(s) that is/are registered with the school.
 - **Valid Motor Vehicle Insurance** documentation.
5. The Board of Education reserves the right to authorize its designated employees to conduct inspections of student vehicles when reasonable suspicion exists that an item(s) unlawful in nature may be concealed within the vehicle. Searches may include canine inspection.
6. Students may drive **only** pre-registered vehicles to school and must **park head-on** in their assigned space. Students with an oversized vehicle may request approval to back into their assigned parking spot. Any **change** in vehicle status must be reported to the senior class Vice Principal/Security. **Decals are not transferable** from student to student.
7. Parking **privileges** will be **revoked** for any of the following infractions:
 - ◆ Movement of vehicles during the school day without prior approval and use of vehicle for truancy.
 - ◆ Travel through driveways currently restricted to authorized school vehicles
 - ◆ Parking in staff spaces prior to 2:50 pm or Reserved spaces until 4 PM
 - ◆ Careless and/or reckless driving as determined by administration/security
 - ◆ Violation of the HCRHS drug/alcohol policy
 - ◆ Any incident resulting in out-of-school suspension
 - ◆ Transport of underclassmen during the school day on or off campus
 - ◆ Excessive lates to Block 1- see on-line student handbook for details
 - ◆ Continued and willful disobedience of school rules at the discretion of administration
 - ◆ If a space is not used, or a student's name appears on the school-wide obligation list for a consecutive period of 10 days, the sticker may be revoked unless illness or special circumstances can be confirmed.
 - ◆ **Polytech students may not drive to or from Polytech unless prerequisite forms have been completed and approved by the Vice Principal and Polytech Supervisor.**
8. Students with early dismissal must leave campus promptly or sign in with the Senior Office. You may return to campus for school-related activities only at 2:15 pm.
9. In addition to school discipline procedures, infractions of parking and driving regulations will be dealt with in accordance with all provisions of Raritan Township Ordinance 81 and NJDMV Title 39.
10. In the event of an accident on campus, drivers should contact Raritan Township Police Department. (908-782-8889)
In case of an emergency > Call 911
11. It is very important that your senior student is aware of *what to do in the event (or anticipation) of an early dismissal* due to **inclement weather** or **emergency closing**. Please be reminded that transportation is provided by the district for those who have a bus assigned to them. Please don't hesitate to contact the House Office with any questions. Your child's safety is very important to us.

OFFICE USE ONLY

Copy of License _____ Graduation Information Form _____ Award Letter Sent _____
Copy of Registration _____ Graduation Contract _____ Decal Issued _____
Copy of Insurance _____ Date/Cap & Gown Payment Rec'd _____ Date/Parking Payment Rec'd. _____
Random Drug/Alcohol Form _____ Check# _____ Check# _____

SPOT # _____

Additional applicable policy details can be found in the on-line Student Handbook.

CLASS OF 2019 ~ PARKING LOTTERY APPLICATION

*** PLEASE PRINT LEGIBLY & COMPLETE THE ENTIRE FORM.**

*** REMEMBER TO ATTACH ALL REQUIRED PHOTOCOPIES.**

Student Name _____ ID# _____

Address: _____
Street Town Zip Code

Parent/Guardian Primary Contact # _____ Birth Date: _____

Students – Cell Phone# _____

Valid NJ Driver's License# _____ *If **not** in possession of license, indicate expected date > _____

Insurance Company Name _____ Policy # _____

Make of Vehicle _____ Model _____ Plate# _____ Year _____ Color _____

* If **not** in possession of a **vehicle**, indicate expected date > _____.

Name of person vehicle is registered to: _____

* Is the registered vehicle a Large Pick-Up Truck or SUV? Yes or No Type of Truck-or-SUV _____

* Do you anticipate graduating at the end of Semester 1? Yes or No

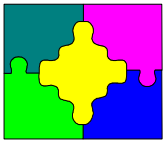
READ CAREFULLY BEFORE SIGNING

I have read and understand all the rules and regulations of my driving responsibilities as stated in the on-line student handbook and those contained herein and promise under penalty of forfeiture to abide by said regulations. I understand that student parking is at my own risk. I further understand that my vehicle is to be parked only in my assigned space and I may not loan my space to other students. Violation of student parking privileges will result in disciplinary action, ticketing, towing and/or termination of privilege. All student vehicles are subject to the Raritan Township Ordinance 81.

Student Signature _____ Date _____

I hereby give my child permission to drive and to park at school. I understand that we are fully responsible for his/her actions as stated above. I further understand that I may be liable for any student riding with my son/daughter in his/her vehicle. Also, I understand that vehicles in violation of stated regulations are subject to ticketing and/or towing under Raritan Township Ordinance 81

Parent/Guardian Signature _____ Date _____



HUNTERDON CENTRAL REGIONAL HIGH SCHOOL

Form # Drugst
Rev. 4/13

RANDOM STUDENT DRUG AND ALCOHOL CONSENT TO TEST FORM

I understand fully that my performance as a participant and the reputation of my school are dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the standards, rules and regulations set forth by the HCRHS Board of Education and the sponsors for the activity in which I participate.

I authorize the HCRHS District to conduct a Drug and Alcohol test on-site if my name is drawn from the random pool. Pursuant to the Student Random Drug and Alcohol Policy, I authorize the following:

- 1. Hunterdon Central Regional High School to release specimens to the testing Laboratory(ies).
2. Test laboratory(ies) to release test results to designated Medical Review Office, MD.
3. Medical Review Officer, MD to release test results to Hunterdon Central Regional High School – Student Assistance Counselor, Grade Level Administrator and/or Medical Inspector.*
4. Hunterdon Central Regional High School to release individual student name, parents name and home phone number to Medical Review Office, MD regarding all positive drug test results.

I understand that this form remains in effect until the submission of an Activity Drop Form or graduation and/or withdrawal from the school district.

Student Name (Please Print) Student ID Number
Student Signature Date
Parent/Guardian Signature Parent/Guardian Name (Please Print) Date
Parent/Guardian Home Phone Parent/Guardian Work Phone Parent/Guardian Cell Phone

- I plan to participate in the following sport:
I plan to participate in the following student activity:
I am volunteering to be placed in the drug testing pool.
I hold a valid HCRHS parking permit. Parking Decal Number

* All results are kept strictly confidential and are released only to those individuals named above.